

Ofsted
Piccadilly Gate
Store Street
Manchester
M1 2WD

Telephone: 0300 123 1231
Fax: 0300 123 3159
Minicom: 0161 618 8524
Email: enquiries@ofsted.gov.uk
Web: www.ofsted.gov.uk



The Forest Chapel Playgroup
The Forest Chapel
Charnwood Drive
Leicester Forest East
Leicestershire
LE3 3HL

Our Reference 226487

Dear Ruth Lynam

Monitoring for provision judged as inadequate

An Ofsted inspector, Diane Stone, monitored your provision on 04/09/2014 following your inspection where the provision was judged to be inadequate.

Outcome of monitoring

As a result of our inspection on 09/04/2014, we sent you a notice to improve. If you were set actions at the inspection, or as a result of our subsequent monitoring or investigations, these are included at the end of this letter.

During the monitoring visit of 4 September 2014 the inspector discussed with you the steps you have taken to address the actions raised in the notice of action to improve. She observed interaction between staff and children throughout the nursery, spoke to you, individual members of staff and to a representative from the local authority. The inspector looked at policies and procedures, children's development records and staff supervision documentation.

The inspector found while you have begun to address some of the actions raised and have welcomed support from your Local Authority you have not yet completed all the points on your action plan to support improvement.

The inspector found that the safeguarding policy and procedure is easily accessible to parents. It is a comprehensive policy which includes information on how mobile phones and cameras are used in the setting and on outings. It details how children will be kept safe by explaining that staff are only allowed to use the settings mobile phone when they are caring for children on the premises or when on outings. Parents who do not wish their children to be photographed can opt out of photographs being taken and they are reminded that when accompanying the setting on outings they must only take pictures of their own child. You have taken further measures to safeguard children and ensure parents are aware of the people who are

caring for their children by displaying key information in the reception area. You now have pictures of members of staff and their qualifications, the key person list is displayed, and you have a list of contact numbers for parents, carers or staff to ring in they have a concern or a complaint about your provision.

Staff now receive supervision on an ongoing basis. You have introduced new documentation to ensure that supervision meetings with staff are more focused on how improvements in practice for the individual and the staff group can be made. New systems to observe individual staff practice have recently been introduced; however these are not yet being fully used to identify how you can continue to improve the quality of teaching. You have recently increased the number of staff meetings each month which will provide opportunities for the staff team to discuss and plan for children's learning.

You ensure that staff are deployed across the indoor and outdoor spaces so that children are safe and supported in their play. Younger children settling into the setting are supported by consistent members of staff and consideration is given to children's preferences as they choose the staff member they want to spend time with. Children freely access the outdoor area and staff move from indoor to outdoors to accommodate where children want to play.

You have recently made changes to the key person system and each key person is now responsible for a number of children from a specific age group. You have not yet had time to review how this system is working as during the first few weeks of the new term you have been focussing on settling children into the setting. This will be monitored at the next visit.

You have assessment records of children's learning in place for children who attended the setting prior to the new term. However no planning or assessment records for children who are new and currently attending the setting were available on the day of the monitoring visit. You made the decision not to plan for the first two weeks of term and this means that you are unable to show how you will ensure that all areas of learning are covered or how you ensure that individual children's development needs are met.

You are working with the Local Authority to develop planning and assessment of children's learning. This area will need to be reviewed at the next monitoring visit.

Having considered all the evidence, the inspector is of the opinion that the setting has not taken prompt and effective action to address the points for improvement.

Next steps

The next step will be further monitoring.

If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson
National Director, Early Education

Actions

Action	Due date	Closed date
use information gained from assessments of children's next steps for learning to plan challenging learning experiences for children and monitor the educational programmes to ensure that all areas of learning are sufficiently covered and any gaps in learning can be identified.	26/09/2014	
ensure that the safeguarding policy is clear about the use of mobile phones at the setting and that all parents, carers and visitors are informed about the updated policy	18/04/2014	04/09/2014
deploy staff so that children are effectively supervised at all times, to fully ensure their safety and that each child is effectively supported and actively engaged in purposeful play experiences	20/06/2014	04/09/2014
ensure the key-person system helps staff to meet the needs and promote the well-being of all children, particularly when staff are absent for long periods	25/07/2014	
ensure that supervision and performance management focus on improving the quality of teaching so that staff's knowledge and confidence improves and challenging targets are set	24/10/2014	04/09/2014
ensure that children receiving childcare are kept safe from harm (compulsory part of the Childcare Register)	20/06/2014	04/09/2014
ensure that children receiving childcare are kept safe from harm (voluntary part of the Childcare Register).	27/06/2014	04/09/2014