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Fun House Link Club - Norley C of E  
Primary School  
Norley C of E Primary School, Hough  
Lane  
Norley  
FRODSHAM  
WA6 8JZ

Our Reference EY428833

Dear Rebecca Laura Palfreyman

### **Monitoring for provision judged as inadequate**

An Ofsted inspector, Jennie Lenton, monitored your provision on 15/07/2014 following your inspection where the provision was judged to be inadequate.

### **Outcome of monitoring**

As a result of our inspection on 15/05/2014, we sent you a notice to improve. If you were set actions at the inspection, or as a result of our subsequent monitoring or investigations, these are included at the end of this letter unless we have already verified that they have been completed.

During the monitoring visit the inspector discussed with you the steps you have taken to address the actions raised in the notice to improve. She observed interaction between staff and children at the club and also spoke to you, individual members of staff and to the head teacher at the school where the club operates. She looked at your planning and assessment records, staff supervision files and other documentation.

The inspector found that you have attempted to make contact with the local authority but that, to date, you have had no response from them. However, you have developed your own comprehensive action plan to address the issues raised at your last inspection. This has enabled you to evidence positive change and also identify areas for future improvement.

Staff are developing their knowledge and understanding of safeguarding and have all completed an online training course. They are awaiting further training, which is booked for September 2014. The safeguarding policy has been updated and includes all relevant contact details. A copy of the Government's 'What to do if you're worried a child is being abused' document has also been downloaded and made available for

staff. Through discussion, staff show that they are confident about how to report any concerns and are aware of the signs and symptoms that may indicate abuse. Consequently, they are better equipped to protect children from potential harm of this nature.

You have also improved the systems to support and mentor staff. Appraisals and supervision sessions are being introduced. These focus on strengths and weaknesses in practice, training needs and areas for improvement. Staff report that they feel well supported and able to discuss their practice openly. Staff also value the regular staff meetings where they are able to discuss any concerns and put forward ideas for the future running of the club. This enables your staff and your provision to continually improve and develop for the benefit of the children who attend.

Information has been provided to parents about the Early Years Foundation Stage and how the club seeks to compliment the learning undertaken in school. Parents are informed about different activities and how they link to the areas of learning. A questionnaire has been sent out to ask parents whether they feel well informed and what further information is required. The response to this is being gathered and will be evaluated in order to identify what further information is required, to enable parents to be fully aware and included in the club's approach to learning and development.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

### **Next steps**

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson  
National Director, Early Education

## Actions

Action	Due date	Closed date
ensure that safeguarding training is attended by all staff and that their understanding is reviewed on a regular basis, in order to protect the children in their care	19/06/2014	15/07/2014
ensure that safeguarding training is attended by all staff and that their understanding is reviewed on a regular basis, in order to protect the children in their care (compulsory part of the Childcare Register)	19/06/2014	15/07/2014
ensure that safeguarding training is attended by all staff and that their understanding is reviewed on a regular basis, in order to protect the children in their care (voluntary part of the Childcare Register).	19/06/2014	15/07/2014
implement systems to provide staff with supervision and mentoring in order to address their training and professional development needs, including their policy knowledge on safeguarding	19/06/2014	15/07/2014
ensure that appropriate information is shared with parents and carers, for example, how the Early Years Foundation Stage is delivered in the club, to complement children's learning in school, in order to keep them well informed.	19/06/2014	15/07/2014