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New Moon Nursery
The Manse
25 Barnes Road
CASTLEFORD
West Yorkshire
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Our Reference EY417873

Dear New Moon Nurseries Limited

Monitoring for provision judged as inadequate

An Ofsted inspector, Helen Blackburn, monitored your provision on 12/05/2014 following your inspection where the provision was judged to be inadequate.

Outcome of monitoring

As a result of our inspection on 17/02/2014, we sent you a notice to improve. The actions you were set are included at the end of this letter.

During the monitoring visit the inspector discussed with you the steps you have taken to address the actions raised in the notice to improve. She observed interaction between practitioners and children and observed lunchtime. She also spoke to the deputy manager, senior coordinator and some practitioners. The inspector looked at your action plan, some children's progress records, performance management documents and other paperwork relating to safeguarding and children's starting points. You explained you have received support from two local authority representatives. The senior coordinator decided to contact a representative from the school improvement team, who attended the nursery during the monitoring visit.

The inspector found that you have developed a comprehensive action plan to address the issues raised at your last inspection. You have welcomed support from two local authority representatives. You have worked closely with them both throughout the action planning process and continue to do so. The inspector found that you have introduced systems to evaluate the quality of practice and the impact this has on outcomes for children. This has enabled you to accurately prioritise the areas for improvement identified at your last inspection and to support planning for ongoing development.

The local authority representative present during the visit explained all practitioners have completed some training she delivered around the planning cycle, observation and linking children's next steps in learning to planning. You have reviewed your

planning documents to include more detail and focus around challenging different age groups of children and the role of the practitioner in supporting this. You explain practitioners are now given specific time away from the children to plan for their key children. You explain senior management are taking more of an active role in the nursery to model good practice. In addition, you have reviewed your monitoring systems to include regular audits on children's progress records and senior management oversee the tracking of all children's progress. You discuss that your improvements include 'enhancement planning' forms, to ensure practitioners are providing resources across all areas of learning to challenge children through their self-chosen activities. The local authority representative explains you continue to work together to monitor and evaluate the effectiveness of the new systems you have introduced. This contributes to planning suitable activities to support children's individual needs and learning.

You have changed the way you obtain information from parents about children's starting points as they enter nursery. You have reviewed the information on your 'All about me' form to include more detail on children's learning and development at home. You explained that you introduced 'What do I do at home' and 'I am interested in' forms to encourage parents to share their observations of children's progress, learning and development at home. You also explained that you intend to send these forms out on a frequent basis to ensure the information parent's share is current and ongoing. You also explained the introduction of planned open days throughout the year to provide opportunities for parents to discuss their child's progress with their key person. Practitioners are also making use of the 'Marvellous me' box to provide opportunities for children to discuss the things they like to play with at home. Therefore, improving parent partnerships and information sharing about children's learning needs.

Following the inspection, all practitioners have received training in food hygiene. The inspector found that this training is now a compulsory part of your induction programme. Therefore, ensuring all practitioners handling and preparing food understand the importance of good hygiene practices. You also explain following the inspection, all children eat their meals and snacks in the dining area. Therefore, ensuring all children have access to appropriate seating so that they can safely develop their self-care skills.

Following the inspection, you completed a review of the staffing structure and as a result, you appointed a senior coordinator to support the management of the nursery. You also explain the arrangements for supervision and monitoring of practitioners' performance have been reviewed. The inspector also found that additional monitoring systems, including teaching and learning observations have been introduced and senior management spend more time in the nursery observing the quality of teaching and role modelling good practice. You also discuss that supervision and monitoring arrangements are now more frequent and overseen by senior management. You have also made changes to the induction procedures, increasing the frequency practitioner's performance is monitored. You explained that two members of the management team are completing management training. You

state that in addition, one room leader is completing a leadership course therefore, supporting practitioners in developing their skills in leadership and management. You discuss that the performance management arrangements put in place are new and still to be embedded in practice. However, your action planning clearly shows your plans to take the process further to support the ongoing development and monitoring of practitioner's practice therefore, taking steps to support them in securing the skills to extend children's learning and development.

During the monitoring visit, you and the representative from the local authority also discussed plans to sustain and secure further improvement. You both explain that self-evaluation and monitoring of the quality of practice is the key area you are to address in the coming months in readiness for the next inspection. To support this, regular meetings are planned with the local authority representatives and you are addressing the actions set by them. You explain reviewing of action plans and self-evaluation is more frequent. You discuss that plans now include monitoring the success of the changes made and the impact on children. You recognise that monitoring and evaluation is an ongoing process if you are to sustain improvement overtime.

Having considered all the evidence, the inspector is of the opinion that the setting has taken prompt and effective action to address the points for improvement.

Next steps

The next step will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

Nick Hudson
National Director, Early Education

Actions

Action	Due date	Closed date
implement effective performance management systems to secure the necessary improvements to teaching and carry out regular observations of practitioner's practice to identify how teaching can be improved, so practitioners have secure skills to fully engage, question and extend children's learning and development.	21/04/2014	12/05/2014
implement effective monitoring and assessment systems to identify children's next steps in learning, use this system to accurately track children's progress and plan opportunities, activities and experiences to meet children's stage of development, individual learning needs and styles	21/04/2014	12/05/2014
provide opportunities for parents to take a shared approach to their children's learning and development by, for example, encouraging them to contribute to their child's initial and ongoing assessments and share information about their child's achievements at home, in order to maximise the progress children make	21/04/2014	12/05/2014
ensure that all practitioners involved in preparing and handling food receive relevant training in food hygiene and make sure that all practitioners understand what contributes to good food hygiene practices and ensure that all children have access to appropriate seating so that they can safely develop their self-care skills and independence in their everyday tasks	21/04/2014	12/05/2014