



Making Social Care  
Better for People

# inspection report

Further Education College Or Boarding School  
for Pupils aged 16+

## **Cannington College**

Cannington

Bridgwater

Somerset

TA5 2LS

14th March 2005

## Commission for Social Care Inspection

Launched in April 2004, the Commission for Social Care Inspection (CSCI) is the single inspectorate for social care in England.

The Commission combines the work formerly done by the Social Services Inspectorate (SSI), the SSI/Audit Commission Joint Review Team and the National Care Standards Commission.

### The role of CSCI is to:

- Promote improvement in social care
- Inspect all social care - for adults and children - in the public, private and voluntary sectors
- Publish annual reports to Parliament on the performance of social care and on the state of the social care market
- Inspect and assess 'Value for Money' of council social services
- Hold performance statistics on social care
- Publish the 'star ratings' for council social services
- Register and inspect services against national standards
- Host the Children's Rights Director role.

## Inspection Methods & Findings

SECTION B of this report summarises key findings and evidence from this inspection. The following 4-point scale is used to indicate the extent to which standards have been met or not met by placing the assessed level alongside the phrase "Standard met?"

### The 4-point scale ranges from:

- 4 - Standard Exceeded (Commendable)
- 3 - Standard Met (No Shortfalls)
- 2 - Standard Almost Met (Minor Shortfalls)
- 1 - Standard Not Met (Major Shortfalls)

'O' or blank in the 'Standard met?' box denotes standard not assessed on this occasion.

'9' in the 'Standard met?' box denotes standard not applicable.

'X' is used where a percentage value or numerical value is not applicable.

## COLLEGE INFORMATION

**Name of College**

Cannington College For Land Based Studies

**Address**

Cannington, Bridgwater, Somerset, TA5 2LS

**Tel No:**

01278 441247

**Fax No:**

01278 444363

**Email address:**

education@somerset.gov.uk

**Name of Governing body, Person or Authority responsible for the college**

Somerset County Council (Education)

**Name of Principal**

Fiona Mcmillan

**Name of person responsible for welfare and accommodation of students under 18**

Sumitar Young

**Is the Establishment a Boarding School whose pupils are all aged over 16?**

NO

**CSCI Classification**

Futher Education College

**Type of college**

Cannington Centre for  
Land Based Studies  
accommodating students  
under 18

**Date of last welfare inspection:**

NA

<b>Date of Inspection Visit</b>		14 <sup>th</sup> March 2005	<b>ID Code</b>
<b>Time of Inspection Visit</b>		09:30 am	
<b>Name of CSCI Inspector</b>	<b>1</b>	David Kidner	080905
<b>Name of CSCI Inspector</b>	<b>2</b>		
<b>Name of CSCI Inspector</b>	<b>3</b>		
<b>Name of CSCI Inspector</b>	<b>4</b>		
<b>Name of Lay Assessor (if applicable)</b> Lay assessors are members of the public independent of the CSCI. They accompany inspectors on some inspections and bring a different perspective to the inspection process.			
<b>Name of Establishment Representative at the time of inspection</b>		Sumitar Young: Head of Learner Services	

**Introduction to Report and Inspection**

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**Advisory Recommendations from this Inspection**

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**Inspection Methods Used**

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**2. Organisation and Management**

**3. Welfare Support**

**4. Staffing**

**5. Premises**

**Part C: Lay Assessor's Summary (where applicable)**

**Part D: Principal's Response**

**D1.1. Principal's comments**

**D1.2. Action Plan**

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## INTRODUCTION TO REPORT AND INSPECTION

Further Education colleges accommodating students under 18, or arranging accommodation for them, are subject to inspection by the Commission for Social Care Inspection (CSCI) to determine whether the welfare of students under 18 is adequately safeguarded and promoted while they are accommodated at or by the college.

Inspections assess the extent to which the college is meeting the National Minimum Standards for Accommodation of Students under 18 by Further Education Colleges, published by the Secretary of State under Section 87C of the Children Act 1989, and other relevant requirements of the Children Act 1989 as amended.

These standards for Further Education Colleges also apply to boarding schools whose pupils are all aged 16 or over.

This document summarises the inspection findings of the CSCI in respect of Cannington College. The report concerns only the accommodation and welfare of students under 18 accommodated at or by the college, not the college's accommodation or provision for day students or adult students.

The report follows the format of the National Minimum Standards and the numbering shown in the report corresponds to that of the standards.

The report will show the following:

- Inspection methods used
- Key findings and evidence
- Overall ratings in relation to the standards
- Recommended action by the college
- Advisory recommendations on welfare of students under 18
- Summary of the findings
- Report of the Lay Assessor (where relevant)
- The Principal's response and proposed action plan to address findings

## INSPECTION VISITS

Inspections are undertaken in line with the agreed regulatory framework under the Care Standards Act 2000 and the Children Act 1989 as amended, with additional visits as required.

The report represents the inspector's findings from the evidence found at the specified inspection dates.

**BRIEF DESCRIPTION OF THE COLLEGE AND OF ACCOMMODATION FOR STUDENTS ON SITE AND IN ANY LODGINGS ARRANGEMENTS**

Cannington Centre for Land Based Studies is located in the village of Cannington near to the town of Bridgwater. The Centre is a specialist provider of land-based studies including agriculture, animal care, forestry and horticulture. The Centre merged with Bridgwater College in September 2004, following final approval by the Learning and Skills Council and the Department for Education and Skills. Further information relating to the merger can be found in Bridgwater College Prospectus. The Centre also has a Land-Based Studies Guide. Following discussions with the college Principle, Senior Managers, students and staff it appears that there were many challenges resulting in the merger. It is the Inspectors opinion that there has been extensive consultation with all interested stakeholders so as to ensure a smooth transition and satisfactory outcomes for students and other stakeholders.

The Inspection process commenced on the 14<sup>th</sup> March 2005 and was the first time the college had been inspected.

The centre provides accommodation for students of both sexes under the age of eighteen in five Lodges that are located within the main campus of the college. All Lodges have single room accommodation with full en-suite facilities. All Lodges have a small common room with some domestic facilities. Wardens and security guards monitor the environment throughout a 24hr period. Both wardens and some senior staff live very close to the Lodges.

## **PART A SUMMARY OF INSPECTION FINDINGS**

### **WHAT THE COLLEGE DOES WELL IN ACCOMMODATING STUDENTS UNDER 18**

The college provides very good facilities for accommodating students. All bedrooms have full en-suite facilities a kettle and a fridge. All students spoke very highly of these facilities. The college is very committed in addressing matters in relation to countering and responding to under-age purchases of alcohol, substance abuse, obscene material and health promotion. Detailed risk assessments are conducted where needed. The college is very pro-active in consulting with students and various committees have been established. Student and staff relationships appear to be very healthy. The college has addressed many issues since the merger and stated that they have prioritised those needing early attention. Activities have been reviewed and a warden has been appointed as a lead in developing activities. Students commented that there has been an improvement in activities since the merger.

### **WHAT THE COLLEGE SHOULD DO BETTER IN ACCOMMODATING STUDENTS UNDER 18**

The college should develop a policy specifically for students under the age of eighteen accommodated at the college that includes the storage, administering, recording and monitoring of prescribed medicines and homely remedies. The college should also ensure that parental consent has been obtained from all parents for accessing first aid, medical and dental treatment. The interview process is very robust however, the college should ensure that all recruitment records contain all items as listed in Standard 34.2.

### **CONCLUSIONS AND OVERVIEW OF FINDINGS ON ACCOMMODATION OF STUDENTS UNDER 18**

The Inspector spoke to a number of students at the time of the inspection and conducted Student and Parents Questionnaires as part of the inspection process. The Inspector also spoke to a large number of staff responsible for accommodation and welfare including member of the Senior management Team. The Inspector was made to feel very welcome throughout the inspection process by students and staff and would like to thank the college for its hospitality, openness and transparency throughout the inspection process. It appears that the college is very committed to providing a very high quality service in relation to accommodation and welfare whilst students are studying at the centre for Land based Studies. Students and parents speak highly of the services that are provided.

**NOTIFICATIONS TO SECRETARY OF STATE**

**Is Notification of any failure to safeguard and promote welfare to be made by the Commission for Social Care Inspection to the Department for Education and Skills under section 87(4) of the Children Act 1989 arising from this inspection?**

NO

**The grounds for any Notification to be made are:**

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**IMPLEMENTATION OF RECOMMENDED ACTIONS FROM LAST INSPECTION**

Were the Recommended Actions from the last Inspection visit fully implemented?

NA

**If No, the findings of this inspection on any Recommended Actions not implemented are listed below:**

No	Standard	Recommended actions	

**RECOMMENDED ACTIONS IDENTIFIED FROM THIS INSPECTION**

**Action Plan: The Principal is requested to provide the Commission with an Action Plan, which indicates how recommended actions are to be addressed. This action plan will be made available on request to the Area Office.**

**RECOMMENDED ACTION**

Identified below are the actions recommended on issues addressed in the main body of the report in order to safeguard and promote the welfare of residential students under 18 adequately in accordance with the National Minimum Standards for FE Colleges Accommodating Students under 18. The references below are to the relevant Standards. Non-implementation of recommended action can lead to future statutory notification of failure to safeguard and promote welfare.

No	Standard*	Recommended Action	
1	FE3	The college should ensure that all staff receive child protection training and that an updated copy of the ACPC is obtained.	31/08/05
2	FE7	The college should review the arrangements for Personal Care Plans so as to ensure that parents/guardians are in agreement of the plan and countersign if appropriate.	31/08/05
3	FE10	The college should conduct a risk assessment for students that are accommodated with students aged eighteen years and over. This will underpin current good practice.	30/06/05
4	FE14	The college should develop a policy specifically for students under the age of eighteen accommodated at the college that includes the storage, administering, recording and monitoring of prescribed medicines and homely remedies. The Pharmacy Inspector can be contacted for advise and support.  The college should ensure that parental consent has been obtained from all parents for accessing first aid, medical and dental treatment.	31/07/05
5	FE34	The college should ensure that all staff recruitment records should contain all the items as listed in Standard 34.2 and should not commence work or residence at the college until Criminal Records Bureau checks have been completed.	

### ADVISORY RECOMMENDATIONS

Identified below are advisory recommendations on welfare matters addressed in the main body of the report and based on the National Minimum Standards, made for consideration by the college.

No	Refer to Standard*	Recommendation
1	FE18	The college should review the arrangements for students to have access to telephones in the Lodges and ensure that calls can be made in private.

Note: You may refer to the relevant standard in the remainder of the report by omitting the 2-letter prefix. E.g. FE10 refers to standard 10

## PART B

## INSPECTION METHODS AND FINDINGS

The following inspection methods have been used in the production of this report

Direct Observation	YES
Student Guided Tour of Accommodation	YES
Student Guided Tour of Recreational Areas	NO

Checks with other Organisations and Individuals

• Social Services	YES
• Fire Service	YES
• Environmental Health	NO
• Other Inspectorates	NO
• College Doctor	NO
• Independent Person or Counsellor	NO
• Chair of Governors	NO
• DfES (if a school)	NO
'Tracking' individual welfare arrangements	YES
Group discussion with students	YES
Survey of accommodation/welfare staff	YES
Interviews with key staff	YES
Student survey	YES
Parents' survey	YES
Early morning & late evening visits	YES
Meal taken with students	YES
Inspection of policy/practice documents	YES
Inspection of records	YES
Answer phone for student comments	NO
Visit to Sanatorium	YES
Visits to lodgings	NA
Individual interview with student(s)	YES

Date of Inspection	14/03/05
Time of Inspection	09.30
Duration Of Inspection (hrs.)	27.5
Number of inspector Days on site	3

## COLLEGE INFORMATION

**Overall Age Range of Residential Students:** From  To

**Number of Residential Students under 18 at time of inspection:**

BOYS	<input type="text" value="20"/>
GIRLS	<input type="text" value="09"/>
TOTAL	<input type="text" value="29"/>

**NUMBER OF SEPARATE COLLEGE BUILDINGS OR UNITS ACCOMMODATING STUDENTS**

**Number of students under 18 accommodated in Lodgings arranged by the College**

The following pages summarise the key findings and evidence from this inspection, together with the CSCI assessment of the extent to which standards have been met. The following scale is used to indicate the extent to which the standards have been met or not met by placing the assessed level along side the phrase "Standard met?"

The scale ranges from:

- |                         |                    |
|-------------------------|--------------------|
| 4 - Standard Exceeded   | (Commendable)      |
| 3 - Standard Met        | (No Shortfalls)    |
| 2 - Standard Almost Met | (Minor Shortfalls) |
| 1 - Standard Not Met    | (Major Shortfalls) |

"0" in the "Standard met" box denotes standard not assessed on this occasion.

"9" in the "Standard met" box denotes standard not applicable.

"X" is used where a percentage value or numerical value is not applicable.

## WELFARE POLICIES AND PROCEDURES

The intended outcomes for the following set of standards are:

- A clear statement of the principles of residential provision and student support at the college is available to those needing this information.
- Students are protected from bullying and harassment.
- Students are protected from abuse.
- Use of discipline with students is fair and appropriate.
- Students' complaints are adequately responded to.
- Under-age drinking, substance abuse and possession of obscene material by students are appropriately countered.
- The safeguarding and promotion of students' health and welfare is supported by appropriate records.

### Standard 1 (1.1 – 1.5)

A suitable statement of the college's welfare, accommodation and student support policies and practice is available to parents, students and staff.

#### Key Findings and Evidence

Standard met?

3

The College has very detailed information in relation to the welfare, accommodation and student support that is provided at the college. This is made available to students, parents and staff. The information is contained in a variety of documents, contracts, policies and procedures and information leaflets. The feedback that the inspector received from parents prior to the inspection indicated that 90% of parents were very satisfied/quiet satisfied that their son or daughter is being well cared for. However, 40% of parents had not agreed to appropriate levels of supervision with the college for their son/daughter. The Senior Management Team (SMT) stated that they would pursue this issue.

### Standard 2 (2.1 – 2.5)

The college has, and follows, an appropriate policy on countering bullying and any form of harassment, which is known to students and staff and which is effective in practice.

#### Key Findings and Evidence

Standard met?

3

The College has detailed policies for Equal Opportunities Policy and a Harassment Policy that includes countering bullying. The college also has a Complaints Policy for students and staff. All these policies are made aware to students at Induction. The Staff handbook includes all policies and procedures relating to this. The inspector had discussions with the SMT, as it appears that 90% of parents are not aware of the measures that the college go to prevent bullying. The SMT stated that they would look at steps so as to ensure that parents are fully informed.

Percentage of residential students under 18 reporting never or hardly ever being bullied:

90

%

<b>Standard 3 (3.1 – 3.9)</b> The college has, and follows, an appropriate policy on protection of students under 18 from abuse, and response to allegations or suspicions of abuse, which is consistent with local Area Child Protection Committee procedures, and is known to staff and students.		
<b>Key Findings and Evidence</b>	<b>Standard met?</b>	2
The College has a Child Protection Policy for students and a Child Protection Procedure for staff. There is also a Wardens Manual detailing action to be taken in relation to this matter. There is an appointed Senior Manager who is currently undertaking Child Protection Training. This is due to end at the end of April 2005. Some staff members that the inspector spoke to stated that they had received some training/awareness in child protection but had not received formal training. The inspector noted that some staff have received formal training but recommends that an action plan is developed for all staff to receive formal Child Protection Training. The College has a copy of the Area Child Protection Committee Handbook dated 2000. However, this booklet should be updated.		
<b>Number of recorded child protection enquiries initiated by the social services department concerning students under 18 at the college in the past 12 months:</b>		X

<b>Standard 4 (4.1 - 4.9)</b> The college has, and follows, a fair and appropriate student disciplinary policy, in relation to unacceptable behaviour and breaches of student discipline, known to students, staff and parents.		
<b>Key Findings and Evidence</b>	<b>Standard met?</b>	3
The College has detailed Policies and Procedures relating to Student Discipline and unacceptable behaviour. The policy clearly identifies unacceptable behaviours and the sanctions that may be imposed. The students that the inspector spoke to stated that they felt that the sanctions imposed were fair. The inspector viewed the sanctions log at the time of the inspection. The log contained information relating to the event, action taken and the outcome. The log had also been signed and dated appropriately. The SMT confirmed that the College does not use restraint. The students and staff that the inspector spoke to confirmed this. However, consideration should be given in relation to appropriate staff, such as Wardens receiving appropriate training in breakaway and restraint training. The SMT stated that this would be given further consideration.		

**Standard 5 (5.1 - 5.5)**

The college has, and follows, an appropriate written policy on responding to complaints from students and parents about the college's role in safeguarding and promoting the students' welfare, which is known to students, parents and staff.

**Key Findings and Evidence****Standard met?**

3

There are detailed Policies and Procedures relating to Complaints for students and staff. The College also keeps a Complaints log. The inspector viewed the log and noted that there had not been any recorded complaints relating to the college accommodating students under eighteen. Students that the inspector spoke to confirmed that they were aware of the complaints procedure. 80% of parents who completed the pre-inspection questionnaire stated that they knew how to make a complaint if needed.

**Number of college-recorded complaints about welfare of students under 18 in past 12 months**

 X

**NUMBER OF ABOVE COMPLAINTS SUBSTANTIATED:**

 X

**Number of complaints made to CSCI about welfare of students under 18 in past 12 months:**

 X

**NUMBER OF ABOVE COMPLAINTS SUBSTANTIATED:**

 X
**Standard 6 (6.1 - 6.5)**

The college has, and follows, appropriate policies on countering and responding to under-age purchase of alcohol, excessive consumption of alcohol, substance abuse, and possession of obscene material, which are known to students and staff and are effective in practice.

**Key Findings and Evidence****Standard met?**

4

The College has taken very responsible steps to ensure that students and staff are aware of the college's policies for countering under-age purchase of alcohol, consumption of alcohol, substance abuse and possession of obscene material. The College has policies on Substance Misuse, Code of Conduct, Code of Conduct for computers, College Bar Procedures, has written and met with local businesses requesting extra vigilance by shop keepers requesting ID if a student appears to be under eighteen years of age. There is also a policy on lending 18 Certificate materials. The students that the inspector spoke to appeared very aware of the colleges' policies and measures it takes to address these matters. The majority of students go home at weekend and all go home at term breaks. The inspector considers that the college is very committed in addressing these matters.

**Standard 7 (7.1 - 7.6)**

Where Students and parents provide the information, adequate records are kept in relation to individual students' health and welfare needs and issues.

**Key Findings and Evidence****Standard met?****2**

The inspector sampled five student files. The files contained Medical Questionnaires that had been completed by the student. The inspector viewed Personal Care Plans that had been developed to address identified health and welfare needs. This included risk assessments. The student had signed the plans. However, a parent or guardian had not signed all of the plans that were seen. The inspector recommends that the College review this arrangement so as to ensure that parents and guardians are in agreement of plans if appropriate. The College has a College Nurse. The College Nurse was not available at the time of the inspection. The SMT stated that the College Nurse keeps records of appointments. The Inspector did not view these records at the time of the inspection.

## ORGANISATION AND MANAGEMENT

The intended outcomes for the following set of standards are:

- There is clear leadership of residential provision in the college.
- Crises affecting students' welfare are effectively managed.
- The college's organisation of residential provision safeguards students' welfare.
- Students have access to a range and choice of activities.
- Students are enabled to contribute to the operation of residential provision in the college.

### Standard 8 (8.1 - 8.8)

There is clear management accountability for the accommodation and welfare of students under 18.

#### Key Findings and Evidence

Standard met?

3

The Inspector met with a number of members of staff and the senior management team at the time of the inspection. It was evident at the time of the inspection that there is clear management accountability for the accommodation and welfare of students under the age of eighteen. There are appropriate resource provisions for the maintenance and development of both the accommodation and welfare services. The college have conducted a self-assessment report. All staff responsible for accommodation and welfare matters receives an Induction on appointment. The Staff Handbook includes information to all staff in relation to Staff Disciplinary.

### Standard 9 (9.1 - 9.3)

The college is capable of satisfactorily managing crises affecting students' welfare.

#### Key Findings and Evidence

Standard met?

3

The Inspector viewed The Crisis Response Plan dated 25.09.05 and the Risk Management Update (dated Feb05).

**Standard 10 (10.1 - 10.4)**  
**Student accommodation does not lead to welfare concerns where students under 18 are accommodated with adult students, or where both genders are accommodated together.**

<b>Key Findings and Evidence</b>	<b>Standard met?</b>	<b>2</b>
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The inspector viewed all the Lodges that provide accommodation. There appeared to be no major discrepancies in the quality of the accommodation. All students are accommodated in single bedrooms that have en-suite facilities. The Inspector viewed a Risk Assessment dated February 2004 in relation to mixed sexes aged 16-18 sharing the same Lodge. The Inspector spoke to one student who is under the age of eighteen and is sharing accommodation with students aged eighteen years and over. The Inspector was informed that this person was accommodated with students of the same age when coming to the college, however, all students have now become older. The Inspector met with the student who stated that they did not want to move to another Lodge. The Inspector recommends that the college conduct a risk assessment to address this matter.

**Standard 11 (11.1 - 11.4)**  
**An appropriate range and choice of recreational activities and provision is made for students under 18.**

<b>Key Findings and Evidence</b>	<b>Standard met?</b>	<b>3</b>
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The Senior Management Team stated that they were aware that adequate provision had not been made to provide and resource sufficient out of class activities. The Student Questionnaire conducted prior to the inspection highlighted that 58% of students felt that activities were very poor/poor. Less than 10% of students felt that activities were good. At the time of the inspection the majority of the students that the inspector spoke to stated that there has been a big improvement in the type and frequency of activities that are offered. One Warden has been delegated the responsibility of developing an activities timetable. An Adventure Group and Entertainments, Group have now been set up. The Inspector viewed the Entertainment Programme Summer 2005. Activities consist of film night, darts, pool, pitch and put, photography, football, TV quiz, tracker, Pictionary and Karaoke. The Senior Management Team stated that the activities would be audited via consultation and with the Student Liaison Team. The college also has a common room that the students can access.

**Standard 12 (12.1 - 12.3)**  
**Students under 18 are consulted over accommodation and welfare provision.**

<b>Key Findings and Evidence</b>	<b>Standard met?</b>	<b>3</b>
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The College is very keen to seek the views of the students and act upon matters of accommodation and welfare as appropriate. A student Welfare Action Group has been set up. The inspector also viewed the minutes to Student Forum and Student Meetings.

## WELFARE SUPPORT

The intended outcomes for the following set of standards are:

- Students receive personal support from staff.
- Students receive first aid and health care as necessary.
- Students are adequately supervised when ill.
- Students are supported in relation to any health or personal problems.
- Students do not experience inappropriate discrimination.
- Students can maintain private contact with their parents and families.
- Students' personal possessions and money are protected.
- Students receive guidance, both on arrival at the college and in preparing to leave the college.
- Risk assessment and college record keeping contribute to students' welfare.
- Students receive good quality catering provision.
- Students have access to food and drinking water in addition to main meals.
- Students are protected from the risk of fire.
- Student welfare is not compromised by unusual or onerous demands.
- The welfare of any young people accommodated by the college other than its own students is safeguarded and promoted.
- Students' safety and welfare are protected during high-risk activities.
- Students are appropriately supervised during free time.

### Standard 13 (13.1 - 13.8)

Each student has one or more members of staff to whom he or she can confidently turn for personal guidance or with a personal problem.

#### Key Findings and Evidence

#### Standard met?

3

Each student can contact their Personal Tutor, Welfare Officer, Wardens, Student Liaison Officer, Contact Team, Student Services Manager, College Nurse, Senior Tutor and Head of Learner Services for personal guidance or with a personal problem. The College provides a variety of information for students including a leaflet on Student Support- Help Lines and Information, Contact Team and posters. The College has arrangements for effective communication between accommodation, welfare and teaching staff on a need to know basis.

<b>Standard 14 (14.1 - 14.13)</b>		
Appropriate first aid and minor illness treatment are available to students at college, with access to medical and dental services as required.		
<b>Key Findings and Evidence</b>	<b>Standard met?</b>	2
<p>Prior to coming to the College students would have registered with their own GP, however, students can register with the GP of the local practice if they so wish. The College has a list of First Aiders. There is always a First Aider on site. All students have access to emergency services such as medical, dental and sexual health. The College Nurse is a Registered General Nurse. The Inspector viewed the appropriate documentation to confirm this. The College Nurse has a named GP for professional guidance and consultation. The College has a policy entitled Bridgwater College Guidelines for Administering Medication. The Personal Care Plan- Health/Personal Support identifies arrangements for the storage and administration of medicines. Following discussions with the Pharmacy Inspector the inspector recommends that the college develop a policy specifically for students under the age of eighteen accommodated at the college that includes the storage, administering, recording and monitoring of prescribed medicines and homely remedies. The Pharmacy Inspector can be contacted for advise and support. The college should ensure that parental consent has been obtained from all parents for accessing first aid, medical and dental treatment. The college monitors all accidents and incidents at the college. The inspector viewed the documentation in relation to this.</p>		

<b>Standard 15 (15.1)</b>		
There are satisfactory arrangements in place to ensure that students who are ill while at college or in college arranged accommodation are regularly checked and are able to summon assistance readily and rapidly when necessary.		
<b>Key Findings and Evidence</b>	<b>Standard met?</b>	3
<p>The students, SMT, Welfare Officer, Wardens and staff spoken to confirmed that there are adequate arrangements to ensure students receive the appropriate support they need if ill. There is good communication between the staff responsible for welfare and teaching so as to ensure everyone is aware of the needs of an individual if feeling unwell. If it is deemed appropriate a decision will be made for the student to visit the local GP or to return home. The feedback that the inspector received from parents prior to the inspection identified that 80% of parents stated that their son or daughter have never been taken ill whilst at college. Comments received included that when their son or daughter has been ill, the college have looked after them very well.</p>		

<b>Standard 16 (16.1 - 16.9)</b>		
Significant health and personal problems of individual students are identified and managed appropriately.		
<b>Key Findings and Evidence</b>	<b>Standard met?</b>	3
<p>Individual significant health and personal problems are identified and a Personal Care Plan is devised including a Risk Assessment. The Inspector viewed two such plans. The Plans had been signed and dated with a review date identified. Students have a Student Support Booklet, access to Personal Tutors, Contact Team and access to other professional services. The students that the inspector spoke to were all very clear and aware of the services that are available to them when needed.</p>		

**Standard 17 (17.1 - 17.5)**  
 The college does not inappropriately discriminate on grounds of gender, disability, race, religion, cultural background, linguistic background, political beliefs, sexual orientation or academic or sporting ability. The college takes these factors into account in its care of students, and appropriately supports and integrates identifiable minority groups amongst students and students who do not "fit in" to the college, residential unit or student body.

<b>Key Findings and Evidence</b>	<b>Standard met?</b>	3
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The College has a detailed Equal Opportunities Policy. The Inspector met with the Vice Principle who takes the Lead Role for Equal Opportunities and chairs the Equal Opportunity Committee. The Committee meets on a monthly basis and monitors all aspects of equal opportunity.

**Standard 18 (18.1 - 18.5)**  
 The college enables students to contact their parents and families in private.

<b>Key Findings and Evidence</b>	<b>Standard met?</b>	2
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The Inspector received very positive feedback from the Parents Questionnaires in relation to students being able and encouraged to keep in touch. The Inspector noted that there are telephones available for students to use on the college campus, but there are not any telephones available in any of the Lodges. This does not allow students easy access to telephones and to make telephone calls in private. The feedback the Inspector received from the Student Questionnaires indicated that 48% of students felt that telephone calls could be overheard. The College should review the arrangements for access to telephones and consider each Lodge having a telephone installed and ensure that calls can be made in private.

**Standard 19 (19.1 - 19.3)**  
 The college provides reasonable protection for students' personal possessions and any student's money looked after by the college.

<b>Key Findings and Evidence</b>	<b>Standard met?</b>	3
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The College has a procedure for the Safety of Personal Belongings. All students' bedrooms have locks fitted to their doors. Each room does not have a specific lockable space. However, students can request this. The students that the inspector spoke to stated that they had not had any problems with monies or personal possessions going missing and did not think that this was an issue. The College has a Finance Office where money, cheques and credit cards can be kept. Records are kept and signed by students.

**Standard 20 (20.1 - 20.3)**  
**There are appropriate processes of induction and guidance for new students arriving at the college, and guidance and preparation for students prior to leaving the college.**

<b>Key Findings and Evidence</b>	<b>Standard met?</b>	<b>3</b>
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The College has a substantial amount of information and documentation available to students and their parents giving information about the college, rules, facilities routines, complaints procedure and many other matters relating to welfare and accommodation. Some of these documents are located in the Accommodation Information Pack, Accommodation Application Pack, and Information to parents and Joining Instructions. There is a separate website for the Land-Based Studies giving information in relation courses that are available and links to other appropriate information.

**Standard 21 (21.1 - 21.3)**  
**A senior member of the college's staff regularly monitors the college's records of risk assessments, sanctions against students, complaints and accidents, to identify any issues requiring action.**

<b>Key Findings and Evidence</b>	<b>Standard met?</b>	<b>3</b>
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The College has a detailed Risk Management Policy, Complaints Policy and Health and Safety Policy. The College keep records of all sanctions imposed, accidents and complaints. There is a designated senior member of staff who monitors all such records on a regular basis.

**Standard 22 (22.1 - 22.11)**  
**Meals are provided to students, which are adequate in quantity, quality, choice and provision for special dietary, medical or religious needs, with clean and suitable cutlery, crockery and dining facilities.**

<b>Key Findings and Evidence</b>	<b>Standard met?</b>	<b>3</b>
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Included in the fees are arrangements for meals that are taken in the college restaurant. The students commented that the arrangements for meals had improved as the previous system of points for meals has been replaced. Prior to each student being accommodated at the college a questionnaire is completed to establish any specific dietary needs. The Inspector had breakfast and lunch in the college restaurant and had discussions with the students in relation to the meals provided. The inspector found the quality and choice of food very good. There were healthy options available with a self-service style servery. The meals were well presented and menus displayed. The restaurant is nicely equipped with modern dining tables and chairs and facilities. The majority of the students spoke very well of the quality and variety of the food that is available. The Student Questionnaire identified that 77% of the students felt that the food was good/ average. One student felt that there could be more vegetarian choices. This was feedback to the SMT.

**Standard 23 (23.1 - 23.4)**  
**Students have access to drinking water in both residential and teaching areas, and to food or the means of preparing food at reasonable times in addition to main meals.**

<b>Key Findings and Evidence</b>	<b>Standard met?</b>	<b>3</b>
<p>The students have access to water coolers in Lodges, college areas and the restaurant. Each common room in each Lodge has a fridge, kettle and microwave for student use. Each room also has a kettle and fridge.</p>		

**Standard 24 (24.1 - 24.6)**  
**Students and staff with residential provision duties are aware of emergency evacuation procedures from residential accommodation. Such procedures should include any special arrangements for students or staff with disabilities. Any recommendations of the Fire Service are implemented within given timescales and maintained.**

<b>Key Findings and Evidence</b>	<b>Standard met?</b>	<b>3</b>
<p>Fire records are kept of each fire drill that is undertaken at each Lodge. The Inspector sampled records relating to these and found that fire drills are held termly. There are weekly tests of fire points in each Lodge with records kept. The Health and Safety officer stated that the emergency lighting is tested regularly but is currently not recorded. The inspector recommended that to demonstrate good practice records is kept of the testing of the emergency lighting for each Lodge. The Inspector was advised that a Fire Risk Assessment was conducted on the 19/04/05 and once it has been agreed will be sent to the local Fire Service for comment. The inspector viewed documentation in relation to the servicing of the fire equipment dated 28/05/04. Risk Assessments have also been conducted where needed.</p>		

**Standard 25 (25.1 - 25.3)**  
**Colleges where there are unusual or especially onerous demands on students ensure that these are appropriate to the students concerned and do not unacceptably affect students' welfare.**

<b>Key Findings and Evidence</b>	<b>Standard met?</b>	<b>3</b>
<p>Due to the nature of the course that some students are undertaking this necessitates some students to rise very early in the morning for farm duties on a rota basis. Transport is arranged for the students to be taken to the farm that is located a short distance from the Lodges/College. The students that the inspector spoke to stated that they felt happy with the arrangements that are made and that they feel safe and supported. Each student has Individual Action Plans / Student Files to address this matter.</p>		

<b>Standard 26 (26.1 - 26.2)</b> The college makes satisfactory provision for the welfare of any young people aged under 18 it accommodates who are not its own students.		
<b>Key Findings and Evidence</b>	<b>Standard met?</b>	9
This standard is not applicable.		

<b>Standard 27 (27.1 - 27.7)</b> Identifiably high-risk activities provided for students, particularly outside the normal educational day, are competently supervised and accompanied by adequate and appropriate safety measures.		
<b>Key Findings and Evidence</b>	<b>Standard met?</b>	3
The College takes a very responsible approach to the Risk Assessment of High Risk activities. The Health and Safety officer discussed the systems that are place to address this. A Routine & Special Visits Approval and Planning Form is completed and sent to the Health and Safety officer prior to any visits or activities taking place. The form highlights the objectives of the activity, emergency contacts, size of party, First Aider, clothing, safety equipment, overall risk assessment hazard rating, insurance and briefings for staff, students and/or parents. The activity cannot be booked until this form has been completed and agreed by Senior Managers. An Assessment of Risk For Student Leisure Activities involving significant risk has also been developed. Records that the inspector viewed noted that parental permission had been sought for entertainment, study tours, sports and enrichment activities both on and off site. The college ensures that where students are taken for activities requiring licensing under the Adventure Activities Licensing Regulations this is always checked to ensure that the centre is licensed.		

<b>Standard 28 (28.1 - 28.6)</b> Students under 18 are sufficiently supervised during free time to reduce significant risks to their welfare, given their legal status as children, while preserving their freedom to participate in student activities and to access local facilities outside the college.		
<b>Key Findings and Evidence</b>	<b>Standard met?</b>	3
Information is located in the Accommodation Application Pack as to the extent the college monitors and supervises students during free time. The college has a variety of documentation to address this matter. There is an Entertainments Programme that has been developed for Summer 2005. Wardens are always on duty and one warden is specifically responsible for the entertainments programme. Personal Care Plans are completed to identify any areas of risk for individual students. Parents are contacted if there are any causes for concern and if students are noticed to be away from the accommodation without permission. All students sign out and sign back in if going off site. The Parents Questionnaire that was conducted highlighted that not all parents were aware of the supervisory arrangements. The Senior Management Team stated that this would be addressed.		

## STAFFING

The intended outcomes for the following set of standards are:

- Students are adequately supervised by staff.
- Staff responsible for residential students have specific residential and welfare duties, with adequate induction and continued training.
- Students are looked after by staff following clear residential and welfare policies and practice.
- Sound relationships between staff and students.
- Students' personal privacy is respected.
- There is careful selection and vetting of all staff and volunteers working with students.
- Students are protected from unsupervised contact with adults who have not been subject to the college's complete recruitment checking procedures.

### Standard 29 (29.1 - 29.13)

While resident at the college or in college arranged accommodation, students know which member of staff is responsible for them and are able to contact them when necessary.

#### Key Findings and Evidence

#### Standard met?

3

There are sufficient numbers of staff on duty and available for emergency contact. There is a Wardens Rota that is known to the students and there is always a Senior Manager on site and On-Call. Students are adequately supervised on organised activities, visits and trips. A member of staff trained in first aid is always available on site. During College breaks no young person under the age of eighteen is on site. The college operates a system of signing in and out and has access control systems in all Lodges.

### Standard 30 (30.1 - 30.11)

All staff with particular responsibilities for the supervision of residential students or the provision of student welfare services have job descriptions reflecting those duties, have appropriate competence, receive induction training in those responsibilities when newly appointed, and receive regular review of their supervisory and student welfare practice, with opportunities for continuing training.

#### Key Findings and Evidence

#### Standard met?

3

All staff have have Job Descriptions and a detailed Induction Programme with regular Performance Appraisals that focus on all issues relating to their role. There are clear lines of responsibility in relation to welfare and accommodation responsibilities. The Induction for all newly appointed staff covers training in Child Protection. However, the Inspector noted that not all staff have received Child Protection Training. The college should ensure that all staff receive this training. This has been identified in Standard 3. The college has a Contacts Agreement for contract, agency and volunteer staff.

<b>Standard 31 (31.1 - 31.4)</b>		
All staff with responsibilities for supervision of residential students or the provision of student welfare services are provided with up to date written guidance on the college's policies and practice for the supervision of residential students and the safeguarding and promotion of their welfare. (This document is not necessarily a single document.)		
<b>Key Findings and Evidence</b>	<b>Standard met?</b>	<b>3</b>
All staff have a very comprehensive staff handbook that includes all the colleges' policies and practice for the supervision and welfare of the students. The Wardens also have a Wardens Manual and Log.		

<b>Standard 32 (32.1 - 32.3)</b>		
There are sound staff/student relationships including an understanding of respective roles, rights and responsibilities.		
<b>Key Findings and Evidence</b>	<b>Standard met?</b>	<b>3</b>
It was evident at the time of the inspection that there are good relationships between the students and accommodation and welfare teams. The Inspector received some extremely positive comments from some students. The students spoke well of all staff, including the staff that clean the Lodges. The students in particular spoke very highly of the wardens.		

<b>Standard 33 (33.1 - 33.3)</b>		
Staff supervision of students avoids intruding unnecessarily on students' privacy.		
<b>Key Findings and Evidence</b>	<b>Standard met?</b>	<b>3</b>
The inspector was able to note that the Wardens do not unnecessarily impose themselves on students' privacy. Wardens and staff will enter the accommodation to appropriately monitor the environment. Spot checks are known in advance. This is detailed in the Accommodation Application Pack.		

**Standard 34 (34.1 - 34.7)**  
**Recruitment of all staff (including ancillary staff and those on a contract/sessional basis) and volunteers who work with students under eighteen includes checks through the Criminal Records Bureau at the Standard or Enhanced level as applicable to their role with a satisfactory outcome. There is a satisfactory recruitment process recorded in writing.**

<b>Key Findings and Evidence</b>	<b>Standard met?</b>	<b>2</b>
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The college has a very thorough interview process that is in the form of a carousel and prospective staff are interviewed by Senior Managers and by students where applicable. The Inspector viewed the personal files of four recently appointed staff members. The Inspector recommended that all staff recruitment records should contain all the items as listed in Standard 34.2 and should not commence work or residence at the college until Criminal Records Bureau checks have been completed.

**Standard 35 (35.1 - 35.3)**  
**The college does not allow any member of staff (including ancillary staff, sessional/contract staff or volunteers) to have regular contact with students under 18 unless that member of staff has been satisfactorily checked with the Criminal Records Bureau.**

<b>Key Findings and Evidence</b>	<b>Standard met?</b>	<b>0</b>
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See Standard 34.

## PREMISES

The intended outcomes for the following set of standards are:

- Students are provided with satisfactory living accommodation.
- Students have their own living accommodation, secure from public intrusion.
- Any security or surveillance measures provide security to protect students without compromising their privacy.
- Students have satisfactory sleeping accommodation.
- Students have adequate and adequately private toilet and washing facilities.
- Students have access to a range of recreational areas.
- Students are given reasonable protection from safety hazards.
- Students are suitably accommodated when ill.
- There are arrangements to ensure that student's clothing and bedding are adequately laundered.
- Students can buy food and personal requisites while accommodated at college.
- The welfare of students placed by the college in lodgings is safeguarded and promoted.
- The welfare of students is safeguarded and promoted while accommodated away from the college site on a short stay basis.

### Standard 36 (36.1 - 36.8)

Student residential accommodation (including sleeping and living areas), and other accommodation provided for students, are appropriately lit, heated and ventilated, suitably furnished, accessible to any students accommodated who have disabilities, and adequately decorated, cleaned and maintained.

#### Key Findings and Evidence

#### Standard met?

3

The Inspector visited all five Lodges at the time of the Inspection. All Lodges appeared very well maintained. Each bedroom in each Lodge has an Inventory of Accommodation Contents. Students and their parents are aware of costs that are imposed if there is damage to any part of the accommodation. Each Lodge has a room that can be used for disabled students. A personal care plan is developed to address this need where appropriate. All Lodges are within easy reach of dining, recreational and teaching accommodation. The college has a planned redecoration and refurbishment programme. The inspector was advised that there are plans for re-decoration of the lodges.

<b>Standard 37 (37.1 - 37.6)</b>		
<b>As far as is practicable, students' residential accommodation is reserved for the use of those students designated to use it, and protected from access by the public.</b>		
<b>Key Findings and Evidence</b>	<b>Standard met?</b>	<b>3</b>
Each Lodge has an Access Control System (See Standard 38). The Access Control System will only allow students to access their Lodge and their allocated bedroom. The Access Control System will not allow any unauthorised persons to access the accommodation. There are cameras placed at door entrances only. Wardens and security staff patrol the college grounds at regular intervals. The college and security staff take reasonable measures to prevent and deter unauthorised public access to the rounds and premises. The inspector noted that all first floor windows had window restrictors fitted.		

<b>Standard 38 (38.1 - 38.4)</b>		
<b>Any security measures, provision of security staff, and CCTV or other surveillance equipment on college premises contributes positively and effectively to student safety and welfare, but does not compromise or intrude upon their reasonable privacy.</b>		
<b>Key Findings and Evidence</b>	<b>Standard met?</b>	<b>4</b>
The Accommodation Contract and Application Packs refer to the security arrangements installed at the Lodges. Each Lodge has an Access Control System. The Access Control System will only allow students to access their Lodge and their allocated bedroom. The Access Control System will not allow any unauthorised persons to access the accommodation. There are cameras placed at door entrances only. Wardens and security staff patrol the college grounds at regular intervals. Students and their parents are fully aware of the CCTV and security arrangements. Camera recordings are available for viewing on a "needs to know basis". The students that the inspector spoke to commented that they feel safe. Parents have also commented favourably on the security arrangements.		

<b>Standard 39 (39.1 - 39.11)</b>		
<b>Student bedrooms are suitably furnished and of sufficient size for the accommodation and needs of the students accommodated.</b>		
<b>Key Findings and Evidence</b>	<b>Standard met?</b>	<b>4</b>
All students have single bedrooms with full en-suite facilities. The students that the Inspector spoke to were delighted with their bedrooms, especially the en-suite. The Inspector was shown a number of bedrooms when visiting the Lodges. They appeared to be very well maintained and provided good facilities. Each bedroom is also supplied with a kettle and a fridge. Students are also delighted with being supplied these facilities. Students confirmed that the heating was adequate and that maintenance issues are dealt with very quickly. All electrical equipment is PAT tested with records kept. Some students had personalised their bedrooms and they appeared to be very homely in appearance. Students can only access their bedroom with the use of their personal key fob.		

<b>Standard 40 (40.1 - 40.5)</b> <b>Adequate toilet and washing facilities should be readily accessible to students, with appropriate privacy.</b>		
<b>Key Findings and Evidence</b>	<b>Standard met?</b>	<b>4</b>
All students have full en-suite facilities. Appropriate toilet and hand washing are provided throughout the college. The feedback received from the Students Questionnaire indicated that bathroom and toilet privacy was without question good/very good.		

<b>Standard 41 (41.1 - 41.5)</b> <b>Students have access to a range and choice of safe recreational areas, both indoors and outdoors.</b>		
<b>Key Findings and Evidence</b>	<b>Standard met?</b>	<b>3</b>
Each Lodge has a small common room with a television and facilities to listen to music. There is also a larger common room available to the students with a jukebox, large television, refreshments and a pool table. There are adequate recreation facilities for students in the evenings and weekends.		

<b>Standard 42 (42.1 - 42.7)</b> <b>Indoor and outdoor areas used by, or accessible to, students are free from reasonably avoidable safety hazards.</b>		
<b>Key Findings and Evidence</b>	<b>Standard met?</b>	<b>3</b>
The Inspector met with the Health and Safety Officer, Premises Supervisor and Services manager at the time of the inspection. The College has a Health and Safety Policy statement that is signed by the college Principle and Chairman of the Board of Governors. The Inspector viewed a variety of risk assessments that have been conducted. The Inspector also noted that each Lodge has risk assessments placed on the notice board to cover many aspects of risk and measures that have been taken to reduce risks. The majority of the students that the inspector spoke to were aware of these risk assessments. Windows are restricted where needed. The Health and Safety Officer meets with all the students to inform and discuss risk assessments. The Health and Safety Officer has recently reviewed the risk assessments that have been conducted in relation to the farm machinery and equipment. The Health and Safety Officer stated that he will arrange to meet with students or will visit Lodges if there are any concerns that are raised, so as to address these issues first hand.		

<b>Standard 43 (43.1 - 43.2)</b>		
<b>Suitable accommodation and care area available for the care of students who are ill.</b>		
<b>Key Findings and Evidence</b>	<b>Standard met?</b>	<b>3</b>
A sick bay is available for student use. If a student is unwell they will usually return home. The Inspector is also aware that the college is also looking at ways to improve the sickbay and first aid room facilities. There are plans and proposals currently being discussed by Senior Managers.		

<b>Standard 44 (44.1 - 44.4)</b>		
<b>Adequate laundry provision is made for students' clothing and bedding.</b>		
<b>Key Findings and Evidence</b>	<b>Standard met?</b>	<b>3</b>
The students have access to laundry facilities if so wished for personal laundry. Most students stated that they take their laundry home at weekends. Bedding is laundered every two weeks.		

<b>Standard 45 (45.1 - 45.2)</b>		
<b>Students are able to purchase basic foods and minor necessary personal and stationery items while accommodated at college.</b>		
<b>Key Findings and Evidence</b>	<b>Standard met?</b>	<b>3</b>
Students are able to purchase basic foods, personal toiletries and stationary from the local village shops.		

<b>Standard 46 (46.1 - 46.10)</b>		
<b>Any lodgings arranged directly by the college to accommodate students under 18 provide satisfactory accommodation and supervision, are checked by the college before use, and are monitored by the college during use.</b>		
<b>Key Findings and Evidence</b>	<b>Standard met?</b>	<b>9</b>
This standard is not applicable.		

**Standard 47 (47.1 - 47.5)**

Any off-site short-stay accommodation arranged by the college for any of its students provides satisfactory accommodation and supervision, is checked by the college, where reasonably practicable, before use, and is monitored by the college during use.

**Key Findings and Evidence**

**Standard met?**

9

This standard is not applicable.

**PART C**

**LAY ASSESSOR'S SUMMARY**

**(Where Applicable)**

[Empty box for Lay Assessor's Summary]

**Lay Assessor** \_\_\_\_\_ **Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

- D.1 Principal's comments/confirmation relating to the content and accuracy of the report for the above inspection.**

We would welcome comments on the content of this report relating to the Inspection conducted on March 14th 2005 and any factual inaccuracies:

Please limit your comments to one side of A4 if possible

The College welcomed the inspection process as a helpful guide in judging the quality of its provision. College managers found the process of self-assessment against the standards a valuable experience in managing provision with which it had little prior experience following the merger with Cannington College in September 2004.

Whilst initially concerned at the timing of the Inspection (6 months after merger), the College is pleased with the outcome of the inspection process and is reassured about the steps that it had already taken to address issues that had been raised by students related to the quality of their experience.

The College is committed to on-going improvement of quality and has included assessment against care standards into its annual self-assessment process and a regular review during Health & Safety Committee meetings. We have committed to a post inspection action plan and fully take on board not only the recommendations made but also suggestions within the paragraphs already meeting the standards (see attached plan).

Whilst in principle the College fully supports all recommendations, there are a few that it would wish to challenge on a purely practical/operational basis. Namely:

FE3 The College provides training to staff on a priority basis. With a staff over 900 and the related turnover, it is not possible to guarantee that **all** staff would have been trained at all times. An annual cycle of training is in place.

FE10 The College makes every effort to separate under 18s from over 18s (although they of course meet in classes and share the same social facilities). The concern raised involved students who turn 18 during the academic year. Accommodation is allocated at the start of the year and every effort is made to minimise changes for students. To place those students who are under 18 at the start of the year with the over 18s is a greater risk than placing them with those who will still be under 18 at the end of the year. A calculated risk has to be taken which balances student needs as well as availability of accommodation places.

FE34 The College undertakes a thorough recruitment process and takes its responsibilities very seriously. It is however operationally extremely difficult to obtain references for every previous employment (e.g. from small businesses which may have ceased to exist or conversely from large multi-nationals who refuse to provide more than the minimum information). The College also has to take calculated risks when starting employees until CRB checks have been completed which take 6-8 weeks. A balance has to be struck between the risk of starting an employee and carrying a vacancy particularly during term time (which leaves students unsupported).

We would like to thank the Inspector for the highly rigorous and professional examination against standards.

Action taken by the CSCI in response to Principal's comments:

Amendments to the report were necessary

YES

Comments were received from the provider

NO

Principal's comments/factual amendments were incorporated into the final inspection report

NO

Principal's comments are available on file at the Area Office but have not been incorporated into the final inspection report. The inspector believes the report to be factually accurate

YES

**Note:**

In instances where there is a major difference of view between the Inspector and the Principal both views will be made available on request to the Area Office.

**D.2 Please provide the Commission with a written Action Plan by which indicates how recommended actions and advisory recommendations are to be addressed and stating a clear timescale for completion. This will be kept on file and made available on request.**

**Status of the Principal's Action Plan at time of publication of the final inspection report:**

Action plan was required

YES

Action plan was received at the point of publication

YES

Action plan covers all the statutory requirements in a timely fashion

YES

Action plan did not cover all the statutory requirements and required further discussion

Provider has declined to provide an action plan

Other: <enter details here>

**D.3 PRINCIPAL'S AGREEMENT**

**Principal's statement of agreement/comments: Please complete the relevant section that applies.**

**D.3.1 I Fiona McMillan of Cannington Centre for Land Based Studies, Cannington, Bridgwater, Somerset, TA5 2LS confirm that the contents of this report are a fair and accurate representation of the facts relating to the inspection conducted on the above date(s) and that I agree with the recommended actions made and will seek to comply with these.**

**Print Name** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Designation** \_\_\_\_\_

**Date** \_\_\_\_\_

**Or**

**D.3.2 I Fiona McMillan of Cannington Centre for Land Based Studies, Cannington, Bridgwater, Somerset, TA5 2LS am unable to confirm that the contents of this report are a fair and accurate representation of the facts relating to the inspection conducted on the above date(s) for the following reasons:**

**Print Name** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Designation** \_\_\_\_\_

**Date** \_\_\_\_\_

Note: In instance where there is a profound difference of view between the Inspector and the Principal both views will be reported. Please attach any extra pages, as applicable.

**Commission for Social Care Inspection**  
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