



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 159481

INSPECTION DETAILS

Inspection Date 14/09/2004
Inspector Name Kim Mundy

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Oxford Gardens Playcentre
Setting Address Oxford Gardens School
Oxford Gardens
London
W10 6NF

REGISTERED PROVIDER DETAILS

Name Royal Borough of Kensington and Chelsea

ORGANISATION DETAILS

Name Royal Borough of Kensington and Chelsea
Address 125 Freston Road
London
W10 6TH

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Oxford Gardens Centre is registered as an Out of School Care provision. The provider of this setting is Kensington and Chelsea Local Authority. This setting operates at Oxford Gardens School in North Kensington and it provides a service for children from the local community.

The setting has access to various indoor areas and outside playgrounds.

The after school club is open Monday to Friday during term time from 15:30 - 18:00. There are currently 66 children on roll who attend various sessions.

The breakfast club is open Monday to Friday from 07:00 to 09:00 term time only.

The holiday play scheme operates during the school holidays from 09:00 to 17:30.

These settings provide care for children with special educational needs and those who speak English as an additional language.

There are nine members of staff, of whom, two hold National Vocational Qualifications in childcare level 2 and 3 (NVQ). Two staff are working towards the NVQ 2 and five staff are unqualified. Four staff hold current first aid certificates.

How good is the Day Care?

Oxford Gardens Playcentre is unsatisfactory. This is mainly due to the provider failing to notify Ofsted of staff changes: change of premises; and failing to meet required Standards. The requirements set out as part of the Children Act part XA have not been met or maintained.

It is important to state the children are safe and well cared for.

The daily organisation of activities and care of the children is good. However, a record of children's hours of attendance is not kept. Ofsted have not been informed of relevant staff changes and the change of premises. 50% of the staff are not suitably qualified. The premises are clean and well maintained. There is a good range of toys, furniture and equipment. Documents are stored confidentially and most of the required policies and procedures are in place. However, there is no policy for lost children.

Children are generally safe on the premises and a visual risk assessment is carried out each day. However, fire evacuation procedures are insufficient and written risk assessments are not carried out.

Children have lots of fun at this setting. There is a good range of exciting activities, for example, art and crafts. The children are well occupied and very happy. They have good opportunities to make progress in all areas of their development. The consistent management of behaviour by staff ensures children are well behaved within this setting. Children's views are respected and included in the settings rules for appropriate behaviour and bullying is not tolerated. The staff are very kind and caring and they encourage the children's individual interests. The staff know the correct procedures to follow if they have concerns about child protection. However, a record keeping system is not in place.

Partnership with parents is good. Parents are made to feel welcome at this setting and they receive regular feedback about their child's routine and activities.

What has improved since the last inspection?

N/A

What is being done well?

- There is a good range of exciting activities for the children and their individual interests are encouraged by staff. Children are very happy and they have lots of fun at this setting.
- There is a strong emphasis on good behaviour at the setting and suitable strategies are in place. Children are very well-behaved and they learn to respect one another.
- All children are included at this setting. Staff encourage their individual interests and ensure that their individual needs are met.

What needs to be improved?

- the procedures for informing Ofsted of changes
- the notification of changes to persons caring for children and the carrying out of checks
- the notification of changes to the areas of the premises used by the children to ensure they are adequate for the purpose
- the arrangements for recording children's and staff hours of attendance
- the written risk assessments to be completed
- the fire evacuation drills to be regularly carried out and recorded appropriately
- the fire evacuation procedure to be adapted to the new area of the premises used by the breakfast and after school club. Procedure to be displayed

appropriately

- the child protection recording system for recording concerns as they arise
- the lost child policy to be devised and implemented.

Outcome of the inspection

Unsatisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
1	Ensure that Ofsted is notified of any changes of staff, before the event wherever possible. Where this is not possible inform within 14 days of the event. The information should include person's date of birth, full name, any former names or aliases used by them and home address.	28/09/2004
2	Develop a system for registering children's hours of attendance on a daily basis.	16/09/2004
2	Ensure a minimum of 50% of staff hold relevant qualifications.	16/03/2005
2	Devise and implement a policy for the lost child.	28/09/2004
4	Ensure Ofsted are notified of changes to the areas of the premises used by the children.	28/09/2004
6	Devise and implement a fire evacuation procedure for the new play area used on the premises. Conduct regular fire drills so that all children and staff know the procedure to follow in the event of a fire.	28/09/2004
6	Keep a written record of risk assessments carried out on the premises.	28/09/2004

The Registered Person should have regard to the following recommendations

by the time of the next inspection	
Std	Recommendation
13	Devise and implement a record keeping system for monitoring child protection concerns and include the provider's responsibility to inform Ofsted in the child protection statement.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.