



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 123076

### INSPECTION DETAILS

Inspection Date 19/08/2003  
Inspector Name Judith Mary Scott

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name Doddington Activity Centre  
Setting Address Ground Floor, Arthur Court, Charlotte Despard Avenue  
Battersea  
SW11 5JE

### REGISTERED PROVIDER DETAILS

Name Wandsworth Borough Council Play Services

### ORGANISATION DETAILS

Name Wandsworth Borough Council Play Services  
Address Leisure and Amenity Services Dept, Hut 1, Rear Car Park  
Wandsworth Town Hall, Wandsworth High Street  
London  
SW18 2PU

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Doddington Activity Centre Play Centre operates in summer holidays for 5 weeks. It is situated on the Doddington Estate in the Battersea area. It is a self contained building on one level. The building consists of a large room, a first aid/equipment room, an arts and craft room, an office, a kitchen and toilet facilities, plus an enclosed playground area.

The group provides care for children who live in and around the estate. It is currently registered for a maximum of 60 children from 5 to under 12 years. The group runs from Monday to Friday 9.00 -17.15. A wrap around service is also provided from 8:00 to 9:00 and 17:15 to 18:00, offering breakfast and an afternoon snack. The group also provides places for children with varying degrees of special needs from 5 to under 12 years.

The staff team depends on the number of children present and the required ratios.

The current staff team for the holiday play centre consists of the Person in Charge, plus eight staff, one third of whom are qualified and most have some experience.

The provision also has a registered After School Club for 60 children aged 5 to under 12 years of age. The operational hours are 15.30 - 18.30.

### How good is the Day Care?

Doddington Activity Centre holiday play centre provides good quality care for children.

The premises offer a warm and friendly environment for children and provide sufficient space for them to play safely. Risk assessment procedures are in place and some areas of the premises need to be better maintained and have been identified for future work. Staff encourage good hygiene routines. The manager keeps well maintained records which can be easily retrieved as necessary. The child protection procedure needs minor revision and the accident recording system needs to be made more confidential.

The play centre offers a range of suitable and age appropriate play activities and outings and resources are well utilised enabling the children to move around. A programme is available for parents. The majority of the children present as happy, involved, interested and enjoying their play, both indoors and outside. Staff interact

well with the children, providing continuity and building good relationships. They respond to the children's interests and experiences and involve themselves in their play with lots of discussion. The majority of the children behave well and games are controlled effectively by staff without spoiling the children's enjoyment. The children are aware of the play centre's "rules" and share and take turns with games and equipment.

Staff work well with parents to share information regarding children's individual needs and make policies and procedures available to parents. The play centre offers an inclusive environment by providing additional staff to work with children who have a range of special needs.

### **What has improved since the last inspection?**

Seven actions were made at the last inspection which have been met. Since last year, there has been an improvement in the records and documentation provided by the play centre and some revision of a range of policies and procedures. Parents now give their written consent for emergency medical treatment. There are sufficient and suitable toys and play materials available some of which promote equality of opportunity.

The play centre now holds regulatory staff records on site. Criminal record bureau checks are completed for all staff and any unvetted staff are supervised until checks are clear. The Person in Charge now holds a level 3 qualification.

### **What is being done well?**

- The staff team are deployed effectively and work well together.
- Staff take a flexible approach, assessing activities, trying out new ideas (including some from parents) and utilising the resources available.
- Many instances of positive interaction observed between staff and children, recognising their needs and working with individuals and in small and large groups. The children are happy to talk and describe their previous activities.
- There is a satisfactory range of toys and equipment
- Effective systems in place to ensure the premises are safe and secure
- Good systems in place for supporting and working with children with special needs
- Staff set boundaries and manage children's behaviour in a positive and consistent manner using suitable and age appropriate strategies.
- The manager says that the centre builds good relationships with parents and that their ideas and suggestions are welcomed.
- Induction system in place to raise staff awareness of child protection issues and further training available

### What needs to be improved?

- organisation, to ensure the action plan submitted in relation to staffing qualifications is achieved within the agreed timescale and that the adult/child ratio of 1:8 for under eights is observed at all times
- health and safety, some areas could be better maintained, flooring needs a deep clean, the kitchen needs refurbishment and tiles need to be replaced in the toilets, some areas of the astro-turf need attention, fire extinguisher checks are overdue, stored medication needs to be checked regularly by the after school provision, more members of the holiday play centre staff to have a first aid qualification , no holiday play centre staff have Basic Food Hygiene training
- documentation, accident and medication records need to be signed by parents as soon as possible within a reasonable time frame, accident recording needs to be made more confidential , existing injuries to be recorded in the accident book, child protection procedure does not include notification to Ofsted when staff are alleged to have harmed a child, this needs to be cross referenced with the ACPC Guidelines (Standard 13)

### Outcome of the inspection

Good

### CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

### WHAT NEEDS TO BE DONE NEXT?

#### The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	ensure the action plan submitted in relation to staffing qualifications is achieved within the agreed timescale
2	ensure an adult/child ratio of 1:8 is observed at all times for under eights
4	ensure the building is maintained in a suitable state of cleanliness and repair
6	ensure fire control equipment is checked regularly
6	ensure the outside play surface is made safe and secure

7	ensure accident and medication records are signed by parents within a reasonable time frame.
8	ensure that holiday Play Centre staff undertake Basic Food Hygiene training
13	revise child protection procedure to include notification to Ofsted when staff are alleged to have harmed a child
13	record existing injuries in the accident book
14	revise accident recording to ensure each child's entry is confidential to their parent/carer only

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*