



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 226919

INSPECTION DETAILS

Inspection Date 22/07/2003
Inspector Name Chaula Amin

SETTING DETAILS

Day Care Type Out of School Day Care, Creche Day Care
Setting Name The Oak Centre Activity Group
Setting Address Bendbow Rise
Braunstone
Leicester
Leicestershire
LE3 1QA

REGISTERED PROVIDER DETAILS

Name Leicester City Council

ORGANISATION DETAILS

Name Leicester City Council
Address Spence Street Sports Centre
Spence Street
Leicester
Leicestershire
LE5 3NW

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

The Oak Centre is a neighbourhood centre situated on the Braunstone Estate in the city of Leicester. Groups for under eights run in a designated playroom, while groups for over eights run elsewhere in the centre.

The centre is currently running an out of school club on Mondays, Wednesdays and Thursdays between 15:30 and 17:30 taking children from four years seven years and a play scheme during the summer holiday Monday to Thursday from 13:00 to 15:00 taking children from four years to seven years and the crèche on Tuesday evenings between 19:00 and 21:00 taking children from three years to seven years. The centre also provide crèche care to support the adult courses, taking children from six months to five years.

Three staff work with the children. All staff have early years qualification.

How good is the Day Care?

The provision provides good quality care for children.

The staff offer a warm, welcoming and well maintained environment where children feel secure and happy. Staff work well together as a team, ensuring that they adhere to the Local Authority policies and procedures. The staff give priority to ensure children are safe and secure when inside and outside.

Staff encourage children to practice good hygiene standards. Staff are aware of children's individual needs and their personalities and support them accordingly.

Children have opportunity to play with a wide range of free play and adult led activities. Staff spend time playing and talking with the children. There is a consistent routine for snacks and adult led activities. There is a wide range of resources and equipment that promote positive images of culture, ethnicity, gender and people with differing needs. There is a clear and consistent approach to behaviour management.

Staff ensure that parents are made welcome and they share information about the children and discuss activities and children's daily achievement. All relevant paperwork is in place with the exception of informing parents of the medication policy and maintaining a record of any physical intervention.

What has improved since the last inspection?

At the last inspection the provider agreed to have a procedure in place for allegation of abuse made against a member of staff, in draft form. To confirm the registered person and to complete vetting procedure and suitable persons interview, this was complied with. To ensure that all policies and procedures are relevant to the two groups this has been complied with. To provide space for the children to rest, has a book corner. To make fresh drinking water available, water is available to children. To maintain a record involving physical intervention, a recommendation for this inspection. To keep a written record of all medication given to children with parent signature in place. To ensure that there are procedures in place for the safe contact of children outside, an outings procedure has been devised. To ensure that the staff know who to report child protection concerns to, staff are now aware of this. To ensure that the system for registration shows time of arrival and departure in place. Obtain parent written consent to administering medication, in place. Maintain a record of visitors now in place. To ensure first aid certificate is available for inspection, now displayed on notice board. To produce a list of staff and confirm vetted in place. To provide an action plan detailing how you will meet the qualification criterion for the out of school, not now relevant. To make basic written information about the setting available to parent, has welcome letter. To ensure that the written statement on behaviour management includes bullying, now in place. To ensure that individual records are kept on the premises containing the names, address of staff members and information about recruitment, training and qualification, now in place. To complete a risk assessment that is reviewed if there are significant changes, they now conduct a regularly risk assessment.

What is being done well?

- Staff work well together ensuring that children are happy and involved in a wide range of interesting activities, by spending time playing and talking with the children.
- Children respond well to staff's clear guidance and praise.
- Children have access to a good range of toys and resources that promote positive images of people with differing abilities, culture and ethnicity.

What needs to be improved?

- ensure there is documentation, so parent are informed of the procedure for medication;
- ensure the maintenance of a record of physical intervention.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
7	devise and implement a clear policy, understood by all staff and discussed parents, regarding the administration of medication.
11	devise and implement a system to record any incident of physical restraint.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.