



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 224888

INSPECTION DETAILS

Inspection Date 14/06/2004
Inspector Name Rosemary Linda Tomkins

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Claregate Activity Time
Setting Address Claregate Primary School
Chester Avenue, Claregate
Wolverhampton
West Midlands

REGISTERED PROVIDER DETAILS

Name Claregate Activity Time

ORGANISATION DETAILS

Name Claregate Activity Time
Address Claregate Primary School
Chester Avenue, Claregate
Wolverhampton
West Midlands
WV6 9JU

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Claregate Activity Time After School Club opened in 1994. It operates from the hall at Claregate Primary School situated in the Claregate area of Wolverhampton. The club serves the children who attend the school.

There are currently over 60 children from 4 years to 11 years on roll. Children attend for a variety of sessions

The group opens five days a week during school term times. Sessions are from 15:00 until 17:30.

There are five staff who work with the children. Over half the staff have early years qualifications to NVQ level 2 or 3. One member of staff is currently working towards NVQ Level 3 qualification.

How good is the Day Care?

Claregate Activity Time After School Club provides satisfactory care for children. The premises are safe, clean and well organised. The club has clear routines that help children feel secure and attends to their individual dietary and health needs appropriately. However, the medication records lack the necessary signatures. The staff emphasise safety at all times and children have a good awareness of potential dangers, but the procedures for recording visitors and lost or uncollected children are not in place.

The club has a very good range of toys and resources which are stored to allow children to choose and organise their own games. The children have warm relationships with staff and each other. They show care and concern for one another.

Children behave very well in the club. They respond well to requests for help, are aware of the behaviour boundaries and take an active part in setting new rules.

The partnership with parents is good. Parents are made welcome into a warm friendly atmosphere. Staff and parents share information verbally on a daily basis and children take examples of art work home. However, there is no written complaints procedure for parents.

The policy and procedure regarding child protection lack some necessary detail for

staff to follow.

What has improved since the last inspection?

Not applicable, as there were no actions raised at the last inspection.

What is being done well?

- Good use is made of the available space. Children can choose areas for varied activities both inside and out, such as football or homework.
- The staff provide a wide range of interesting varied activities whilst allowing free choice and self-selection of resources. Staff are involved with the children in their play.
- The club is very well equipped with good quality toys and resources which are regularly increased and replaced with new. Children talk excitedly about the new resources.
- Children are treated with equal concern and respect. Staff know the children well and meet their individual needs.
- Children are well behaved and are aware of the high expectations of the staff. Children show concern for each other and have good relationships.

What needs to be improved?

- the written procedures for parent's complaints and lost or uncollected children
- the registration arrangements to show when visitors are present
- the arrangements for obtaining parent's signatures on each medication dose
- the written procedures for staff to follow where there are allegations made against them.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown		
Std	Action	Date
2	Ensure there is a procedure for lost or uncollected children	28/06/2004
12	Ensure there is a written complaints procedure including Ofsted's contact details.	28/06/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection	
Std	Recommendation
2	Ensure the registration arrangements show when visitors are present.
7	Ensure parents sign the medication dosage record.
13	Ensure there is a procedure to follow for allegations made against staff.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.