



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 123645

INSPECTION DETAILS

Inspection Date 09/08/2004
Inspector Name Jane Mount

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Kids Camp
Setting Address Redbourn Recreation Centre
Dunstable Road
REDBOURN
Hertfordshire
AL3 7PP

REGISTERED PROVIDER DETAILS

Name Redbourn Recreation Centre Management Co Ltd 3131968

ORGANISATION DETAILS

Name Redbourn Recreation Centre Management Co Ltd
Address 75 Dunstable Road
Redbourn
Herts
AL3 7PP

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Kids Camp Holiday Playscheme has been registered since 1997 and takes place at Redbourn Recreation Centre which is situated on the outskirts of Redbourn and is run by a management company.

Areas used by the holiday playscheme consist of playing fields, a sports hall, a meeting room and toilet facilities including a disabled toilet. It can cater for 40 children aged from 5 to 12 years and is registered for 24 children aged from 5 years to under 8 years.

The holiday playscheme operates during most school holidays and is open from 09:00 to 17:00, Monday to Friday with options for children to attend full day or half day sessions. There are currently 86 children on roll with 5 children attending with special needs. No children attend with English as an additional language.

There are 7 members of staff who work with the children on a full time or part time basis and this includes the manager, Debbie Hickman.

How good is the Day Care?

Kids Camp provide satisfactory care for children.

Positive behaviour is valued and encouraged and any inappropriate behaviour is dealt with in a consistent manner. The staff are positive role models for the children and have strategies for dealing with any negative behaviour. The dietary needs of the children are met well with information regarding special diets or allergies being recorded and all staff informed.

Records, policies and procedures are maintained and the organisation of documentation is generally satisfactory. The staff work in close partnership with parents and information is shared on a regular basis. The staff have a clear understanding of their roles and responsibilities. They are deployed effectively and work well as a team.

The environment is welcoming with accommodation that is flexible and can cater for the ages and varying needs of the children attending. Play areas are generally appropriate for the activities provided, although the children need access to a quiet indoor area where they have the opportunity to relax and take part in quieter activities.

The children's interests are responded to and overall there is an interesting range of play opportunities and activities available. Each child is treated as an individual and staff communicate well with the children.

Priority is given to keeping the children safe. Procedures are carried out to ensure that risks are identified and minimised both inside and out. Good hygiene is promoted through having a clear health and safety policy which is implemented well by staff.

What has improved since the last inspection?

At the last inspection the provider agreed to ensure there was a complaints policy, a special needs policy, a child protection policy and an admissions policy. This has been completed and all policies and procedures are now in place.

It was also agreed that all staff would be appropriately vetted, parents would have access to information about the setting, that a fire report would be completed and that an operational plan would be available. All staff have been vetted and a Kids Camp leaflet is available to parents giving them information and details regarding the playscheme. A current operational plan is also now in place and quarterly checks take place on all fire equipment.

The provider also agreed to ensure information was recorded regarding special dietary information and written permission to seek emergency medical treatment from parents. This has now been included on the children's booking forms.

At the last inspection it was agreed a record of all visitors would be kept and that there would be sufficient play materials to support children's activities. There are limited resources available to support some of the children's activities and no record is kept of visitors to the playscheme.

What is being done well?

- All staff know what is expected of them and carry out their roles and responsibilities well. They are deployed effectively and work well as a team. There are sufficient staff working with the children and the children appear secure and confident with the adults looking after them.
- All children are valued and included. Staffing arrangements are designed to meet the needs of the individual children.
- Positive behaviour is encouraged and acknowledged. Staff have a clear, consistent approach to managing behaviour with a set of rules that have been agreed by staff and children and are displayed.
- A welcoming environment is provided for children and their parents. Staff work in close partnership with parents and information is shared effectively. Parent questionnaires reflect positive comments.

What needs to be improved?

- the procedures for recording times of arrival and departure for children, staff and visitors.
- the organisation of space to allow for more relaxing activities.
- the range of resources to give children greater choice.
- the procedures for obtaining parent signatures when medication has been administered.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
2	Ensure there is a system for registering children and staff attendance on a daily basis, showing hours of attendance. This should also include visitors.
4	Review the organisation of the meeting room to ensure there is provision of a quiet area where children have the opportunity to rest and relax with appropriate furniture provided. e.g. floor cushions.
5	Increase the availability of resources giving the children greater choice. e.g. table games, jigsaw puzzles, books, comics etc.
7	Ensure parent signatures are obtained to acknowledge the entry when medication is administered.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.