



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 405535

INSPECTION DETAILS

Inspection Date 02/02/2004
Inspector Name Kay Roberts

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Mangotsfield OOS Club 2
Setting Address Mangotsfield C of E Primary School
Emersons Green
South Gloucestershire
BS16 7EY

REGISTERED PROVIDER DETAILS

Name The Committee of Unavailable

ORGANISATION DETAILS

Name Unavailable
Address Unavailable
Unavailable

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Mangotsfield Out of School Club was opened in September 2001. It is based in two locations: Mangotsfield Primary School and Emerson's Green Primary School. Both schools are within close proximity to each other and are located on the new Emerson's Green estate, South Gloucestershire. The after school group are located at Mangotsfield Primary School. A breakfast club and holiday operate from Emerson's Green School. There is a system for transporting children between the two schools.

The after school club at Mangotsfield Primary has access to the hall, or if in use by the school, the Apple Room, and a paved outside area. The after school club opens five days a week during school term times. Sessions run from 15:20 hours to 18:00 hours.

Mangotsfield Out of School Club employs eleven staff to work with children and five escorts to assist in transferring children between the two schools. There is consistency in staff between the three groups. The club has a management committee with elected members, who are responsible for the reviewing of practice and policies. There are over a hundred children on the register.

How good is the Day Care?

Mangotsfield Out of School Club provides good quality care in a warm, clean, secure and welcoming environment, which is fully wheelchair accessible. Children's work is carefully displayed on the partitioning wall and space is well organised. Within the setting and when children are being transferred between schools, staff are vigilant about children's safety, but risk assessments are not always undertaken for outings.

There is a close working relationship between staff and the committee. However, there is no written information on the roles and responsibilities of committee members. The operational plan is clear and works in practice. Staff regularly update their skills, for example, both the leader and deputy have undertaken training on meeting children's special needs. Overall responsibility for child protection concerns are managed by the leader. However, some staff have only a limited knowledge of the signs and symptoms of child abuse and neglect. Staffing ratios are high, so that all children are valued, included and individual needs met. Children are encouraged to follow good hygiene practices and healthy eating. They also learn about the diverse society in which we live.

The clear planning of a broad range of interesting activities covering all aspects of development takes into consideration the needs of both full and part time children. There is also a system in place for ensuring that resources are rotated on a regular basis and printed material updated weekly.

Children are confident, well behaved and caring towards each other. They show enthusiasm in the activities available, and are able to put forward suggestions for future activities and outings.

Parents receive a warm welcome and feel that there is excellent communication between staff and themselves. Prospective parents are provided with a well presented, detailed handbook. All documents, as required under the National Standards, are in place, up to date and confidentially maintained.

What has improved since the last inspection?

At the last inspection Mangotsfield Out of School Club agreed to meet two actions.

The first action was to provide a record of visitors who attend. This action has been met as details of visitors are now recorded on the daily register sheet.

The second action agreed was to extend the child protection procedure, to include steps to follow in the event of an allegation being made against a member of staff or volunteer. This action has been met by providing guidance on making a complaint against a member of staff.

What is being done well?

- Staff offer a warm, clean, secure, well organised and welcoming environment.
- Staff are vigilant about children's safety. They encourage good hygiene practices and healthy eating.
- There is excellent communication between staff, committee members and parents.
- Staffing ratios are high, so that all children are valued, included and individual needs met.
- Clear planning of a broad range of interesting activities, covering all aspects of development, takes into consideration the needs of both full and part time children.
- Children are confident, well behaved and caring towards each other.

An aspect of outstanding practice:

Staff and committee members have implemented an excellent system for ensuring that where children are hungry and if parents wish, children are provided with a healthy, well balanced light tea, which takes into consideration any special dietary requirements. During the meal children are joined by a member of staff.

What needs to be improved?

- clearer guidance on keeping children safe whilst on outings
- clarity of roles and responsibilities for committee members
- staff's knowledge of the signs and symptoms of abuse and neglect.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
6	Ensure staff are provided with clear guidance on keeping children safe whilst on outings.
12	Ensure committee members are clear about their roles and responsibilities.
13	Ensure staff are fully aware of the signs and symptoms of child abuse and neglect.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.