



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 105681

INSPECTION DETAILS

Inspection Date 04/12/2003
Inspector Name Bharti Vakil

SETTING DETAILS

Day Care Type Creche Day Care, Full Day Care, Out of School Day Care
Setting Name Cheyne Family Centre
Setting Address 10 Thorndike Close
London
SW10 0ST

REGISTERED PROVIDER DETAILS

Name Royal Borough of Kensington & Chelsea

ORGANISATION DETAILS

Name Royal Borough of Kensington & Chelsea
Address Town Hall, Hornton Street
London
W8 7NX

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Cheyne Family Centre is run by the Local Authority. It is based in a single storey building in a residential area of South Kensington.

It consists of 5 play rooms, 4 meeting rooms, one office, a kitchen, a milk kitchen, a laundry room, a staff room, and separate toilets for children and adults. There is an enclosed outdoor play area available to children.

The Centre provides a range of services to children and families who meet the admission criteria. The services include a day nursery, a crèche, a drop-in, a holiday play scheme, various parents support groups and contact meetings.

There are currently 37 children from 1 to 5 years old on roll. This includes 8 funded 3 year olds and 4 funded 4 year olds. There are currently no funded children with special needs; the Centre supports a number of children with special needs and who speak English as an additional language. Children attend a variety of sessions. The Centre serves children and families from a wide geographical area.

The Centre opens 5 days a week from 08:00 to 18:00 hours for 51 weeks of the year for children under the age of 5 years. It also cares for children up to the age of 8 years during some school holidays.

14 staff including the manager, the deputy, the administrative worker and a social worker are employed to work at the Centre. 13 staff have recognised early years qualifications; one staff is currently working towards a recognised early years qualification. Four ancillary staff are also employed and include a cook, an assistant cook, a cleaner and a handy person.

A qualified teacher acts in a consultancy role through the Early Years Day Care Partnership (EYDCP).

How good is the Day Care?

Cheyne Family Centre provides satisfactory care for children. However many aspects of this provision were found to be good. This inspection focused on the day nursery for children aged 1 to 5 years old.

The Centre takes positive steps to make the premises safe and secure for children.

Staff ensure that children learn good health and hygiene practices through daily routines. Staff are appropriately experienced and qualified with clear understanding of their roles and responsibilities. There are opportunities for training to help staff further develop their skills in meeting the aims of the Centre and children's individual needs.

The Centre focuses on providing an environment where children can learn through play. The planning of activities is based on the Early Learning Goals which helps children prepare for the National Curriculum. There is a good balance of structured activities and self directed play that helps children to make progress in all areas of their development. Staff provide support for children with special needs, who are fully integrated into activities. Basic makaton sign language is used with all children regardless of ability. The children are grouped together in 4 play rooms according to their ages and stages of development.

The required policies and procedures are generally in place. Some need reviewing to ensure they include the required information. There are suitable arrangements to keep the required records, and were available for inspection. There is a strong partnership with parents and other agencies, this enables the appropriate care given to the children.

The provider has failed to notify Ofsted of all staff changes within the required time period, this is a breach of regulation set as part of the Children Act 1989 Part XA. The actions raised for improvements as part of this inspection are legal requirements that must be adhered to.

What has improved since the last inspection?

The Centre's policies, procedures, long and short term plans are available to parents at each session. This enables parents to know how the Centre operates and what to expect from the Centre.

What is being done well?

- The Centre provides a warm and welcoming environment for children and parents. There are inviting posters, information boards and displays of children's work.
- Space and resources are organised well, which enables staff to work closely with children and meet their needs effectively. There is a broad range of furniture, equipment and toys, that are stimulating, challenging and easily accessible to children. This enables children to make their own choices for play and learning. Staff organise an interesting programme of activities for children that offer interest and enjoyment. They observe and record what children do, to help them plan the next steps in children's learning.
- Staff offer good support to encourage children's confidence and learning. Staff are skilful in managing a range of children's behaviour according to their level of understanding in a sensitive manner. There are clear guidelines for acceptable behaviour at the setting. Children learn good behaviour which is

encouraged and praised.

- Staff have a positive attitude to the inclusion of children with special needs in activities and daily routines. The Centre works closely with specialists from outside for support and advice; set targets and plan additional strategies for individual children.
- Each child's key-worker co-ordinates information about the individual needs and shares with parents and other workers to maintain continuity of care
- Parents receive good information about the setting and their child's developmental progress. Staff are available to talk to parents on a daily basis and provide regular update about their child's progress at planned meetings. This contributes to the smooth running of the provision.
- The Centre's laundry room and the computer are made available for parents use.
- Children are offered nutritious, varied and freshly prepared meals. These take into account children's individual dietary requirements

What needs to be improved?

- the provider must notify Ofsted of all significant changes including changes in the persons working in the Centre; the information must include the person's date of birth, full name, any former names or aliases used by them and home address
- ensure that all staff and adults working at the Centre return the completed DC2 forms to Ofsted within the set time period
- the provider should obtain and read a copy of the Protection of Children Act 1999 Guidance; and undertake training in this issue; make the guidance available for all staff working with children
- a written procedure for lost children must be devised and made available for staff and parents
- the complaint procedure must include the address and telephone number of Ofsted

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown		
Std	Action	Date
1	Inform Ofsted of any changes of persons working on the premises, before the event wherever possible. Where this is not possible inform within 14 days of the event.	02/12/2003
1	Ensure that all adults working with the children return the completed DC2 forms to Ofsted.	30/12/2003

The Registered Person should have regard to the following recommendations by the time of the next inspection	
Std	Recommendation
1	Obtain and read a copy of the Protection of Children Act 1999 Guidance and where possible undertake training in this issue.
12	Ensure that the complaint procedure includes address and telephone number of Ofsted.
2	Ensure that a written procedure for a lost child is devised and available for the staff team to follow.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.