



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 143071

INSPECTION DETAILS

Inspection Date 25/05/2004
Inspector Name Claire Sheldrake

SETTING DETAILS

Day Care Type Sessional Day Care
Setting Name West Buckland Playgroup
Setting Address The Village Hall
West Buckland
Wellington
Somerset
TA3 9BU

REGISTERED PROVIDER DETAILS

Name The Committee of West Buckland Playgroup 1023371

ORGANISATION DETAILS

Name West Buckland Playgroup
Address The Village Hall
West Buckland
Wellington
Somerset
TA3 9BU

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

West Buckland Playgroup is held in the village hall. The playgroup has access to the main hall, kitchen and toilets. There is a safe hard standing area for the children to play outside. From this children have access to a playground and playing fields. There is wheelchair access and a toilet for the disabled.

The group is open on Monday, Tuesday and Friday mornings from 09.15 to 12:00. The playgroup is registered to accept children in receipt of funding for nursery education. Four members of staff work at the playgroup assisted by a parents rota.

Currently there are no children attending who have been identified as having special needs or who have English as an additional language.

West Buckland Playgroup is supported by a voluntary committee.

How good is the Day Care?

West Buckland Playgroup provides good quality care for children.

West Buckland Playgroup is set up in the village hall, with a variety of activities for children to access. The group is run by a committee and four members of staff work together well. Staff are mobile within the playgroup and ensure children are supervised both inside and out.

Safety is well emphasised throughout the provision, children are reminded not to run indoors and risk assessments are regularly reviewed. All staff are qualified in first aid and they take positive steps to promote good hygiene practises in all aspects of the provision. During the session the children are offered a choice of snacks and drinks, this is a good social opportunity and staff encourage the children to be independent. Staff have an understanding of child protection and feel confident in dealing effectively with any issues. However, the child protection policy and records need to be improved.

Activities are carefully planned and resourced, allowing children the choice and opportunity to learn and experience all areas of their development. They are exciting and interesting. The children are engaged in play and relate well to each other. Staff dedicate their time interacting with the children, talking, listening and supporting each child. A positive and consistent approach is shown when dealing with all aspects of behaviour management. Staff are familiar with the children, their

individual needs are met and respected. Resources are available to support children in learning and experiencing the world around them.

Parents are kept well informed of their child's progress and development. Each child is given a blue book for parents and staff to share information, a welcome pack is given to new parents and current topics and children's work are displayed on boards for parents to see. Parents questionnaires received were positive, however they were not all confident of the complaints procedure.

What has improved since the last inspection?

At the last inspection the provider agreed to organise induction training for new staff, ensure the supervisor held suitable qualifications, to develop an action plan to ensure at least half the staff are qualified and that staff and volunteers have completed the vetting procedure. They were also asked to complete a risk assessment of the premises to include fire drill records and the security of the building. Records were to be devised for daily attendance of staff and children and a copy of the Code of Practice was to be obtained.

These actions have been addressed, the supervisor holds an NNEB qualification, induction training is available and an action plan for staff qualifications is in place. A full risk assessment has been carried out and fire records are in place. A daily register is completed and a copy of the code of practice is available.

What is being done well?

- The playgroup provide a good variety of opportunities for children to explore, investigate and learn. Activities are set up to appeal to a child's inquisitive nature. They are well planned and cover all aspects of children's development.
- Children are interested and involved in the activities. They extend their social skills and develop language through interaction with their peers and staff. Children are able to choose their activities throughout the session and re-group for routine circle and story times.
- The playgroup is set in a large hall with plenty of natural light and fresh air. Double doors open out to the playground and further playing fields. Children are able to move freely between in and out of doors. Staff supervise both areas well.
- Children are carefully split into small groups for snacks. Each place is labelled and children are encouraged to recognise their name. Fresh water is available throughout the morning for the children to help themselves.
- Staff show a consistent and realistic approach to behaviour management, the children are supported and encouraged to be confident and independent. Staff use methods and expectations which are both age appropriate and sensitive to the child's understanding.

What needs to be improved?

- detail of child protection policy
- confidentiality of incident records.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
13	consider the child protection policy and procedure to ensure that they include what to do if an allegation is made against a member of staff or volunteer and that incidents are recorded in a confidential manner.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.