



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 160180

### INSPECTION DETAILS

Inspection Date 09/08/2004  
Inspector Name Daphne Prescott

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name Hobbayne Holiday Playscheme  
Setting Address Hobbayne Primary School  
Greenford Avenue,  
Hanwell  
W7 1HA

### REGISTERED PROVIDER DETAILS

Name London Borough of Ealing Play Services

### ORGANISATION DETAILS

Name London Borough of Ealing Play Services  
Address Perceval House, 14-16 Uxbridge Road  
London  
W5 2HL

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Hobayne Holiday Play Scheme is run by the London Borough of Ealing Play Services.

The holiday play scheme operates at Hobayne primary school, situated in Hanwell and serves the local community.

The children have access to a large hall area, classroom and children's toilets. A large playing field and playground is used for children's outdoor play.

The holiday play scheme is open 08:30am to 17:45pm, Monday to Friday and accommodates 32 children aged 4 to 13 years.

The provider is not registered for overnight care.

Five members of staff are employed including the manager. Over half the staff are qualified and hold a recognised early years qualification.

### How good is the Day Care?

Hobayne Holiday Play Scheme offers satisfactory quality care for children.

The staff are enthusiastic, kind and caring. They work well together as a team in providing a caring and welcoming environment to both children and parents. Activities are attractively set out to welcome the children and to capture their interest. Most of the required documentation is in place to meet the requirements of the Children Act 1989 and National Standards for out of school care. However, the registration certificate was not displayed, there is no written evidence of staff's suitability and qualifications to work with children. Ofsted has not been informed of staff changes. Staff's daily hours of attendance has not been recorded. The accident and medication records do not include the parents signature.

The staff have a good awareness of health and safety issues and potential hazards both inside and outside. However, risk assessment on the premises has not been completed. Staff give good attention to developing children's understanding of hygiene practices to develop their personal hygiene through the daily routine.

There is a good range of suitable activities on offer and the children are happy and well occupied. Children enjoy art and craft activities and outside games. The

consistent management of behaviour by staff ensures children are well behaved within the setting. Children's views are respected and are included in the settings behaviour rules. The children are well respected by the staff and children's individual needs are valued and acknowledged.

The staff work well in partnership with parents. Parents are informed about their child's daily activities.

#### **What has improved since the last inspection?**

The provider has completed actions from the last inspection with regards to increasing play materials and resources that promote equality of opportunity and anti-discriminatory practice. Keep a record of any incidents and ensure that children are not left unsupervised.

There is an appropriate range of activities and resources that promote equality of opportunity and anti-discriminatory practice. Which enhances children's knowledge and understanding of the community we live in and the world around us. Systems are in place to ensure that accurate details are recorded on any incidents and that children are well supervised to ensure their safety.

#### **What is being done well?**

- Staff provide an good range of suitable toys and activities. The children are very happy and well occupied.
- Staff are very aware of the children's individual needs and they treat them with equal concern.
- Staff manage children's behaviour very well. There are clear guidelines for acceptable behaviour at the setting. Children learn good behaviour which is encouraged and valued by staff.

#### **What needs to be improved?**

- the certificate of registration is displayed at all times to comply with the conditions of registration
- the written evidence to determine the suitability of the staff to work with children and the required ratio of qualified staff has been met
- the procedures for informing Ofsted of any staff changes
- the recording of staff's attendance on a daily basis, showing hours of attendance
- the improvement of conducting a risk assessment on the premises
- the accidents and medication records signed by parents.

**Outcome of the inspection**

Satisfactory

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?****The Registered Person must take the following actions by the date shown**

Std	Action	Date
1	Ensure that the certificate of registration is displayed at all times to comply with the conditions of registration.	09/08/2004
1	Ensure that there is written evidence to determine the suitability of the staff to work with children.	09/08/2004
1	Ensure that Ofsted is informed of any staff changes, before the event wherever possible. Where this is not possible inform Ofsted within fourteen days of the event.	09/08/2004
2	Ensure that there is written evidence to determine the required ratio of qualified staff has been met.	09/08/2004

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
2	Develop a system for registering staff's attendance on a daily basis, showing hours of attendance.
6	Conduct a risk assessment on the premises identifying action(s) to be taken to minimize identified risks.
7	Ensure that parents sign the accident and medication records.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*