

Ofsted
National Business Unit
St Ann's Square
Manchester
M2 7LA

Telephone: 0300 123 1231
Fax: 0300 123 3159
Minicom: 0161 618 8524
Email: enquiries@ofsted.gov.uk
Web: www.ofsted.gov.uk



26/03/2010

The Forest Chapel Playgroup
The Forest Chapel
Charnwood Drive
Leicester Forest East
Leicestershire
LE3 3HL

Our Reference 226487

Dear Mrs Ruth Lynam

Outcome of monitoring visit for provision judged as inadequate

An Ofsted inspector, Mark Evans, carried out a monitoring visit of your provision on 25/03/2010. This visit follows on from your inspection where the provision was judged to be inadequate.

Outcome of the visit

As a result of our inspection on 16/09/2009, we sent you a welfare requirements notice.

In addition to the welfare requirement notice you were also issued a notice to improve. The welfare requirements notice required you to ensure that the safeguarding policy is in line with the Local Safeguarding Children Board in relation to the procedure to follow in the event of an allegation being made against a member of staff; obtain an enhanced Criminal Records Bureau (CRB) Disclosure in respect of every person aged 16 or over' who works directly with children or lives or works on the childcare premises; undertake risk assessment and maintain a record of all aspects of the environment that need checked on a regular basis and ensure that hazards to children both in and outdoors are kept to a minimum.

The notice of improvement required you to ensure that the complaints policy includes the procedure to investigate all written complaints relating to the requirements and that complainants are notified of the outcome of the investigation within 28 days; ensure all documentation with regard to children's personal details are easily accessible and available for inspection; display the certificate of registration and work in partnership with parents to identify what children know and can do in relation to the six areas of learning when they first start at the setting.

Having considered all the evidence, the inspector is of the opinion that at this time the setting is making satisfactory improvement overall.

Overall effectiveness of the improvement and outcomes for children

The provider has made satisfactory progress in meeting with the actions set out in the welfare requirement notice and the two notices to improve. The provider continues to work with the local authority, reviewing and developing policy and practice to support improvement for children's welfare and learning and development.

The safeguarding children policy is reviewed and updated; it includes reference to the Local Safeguarding Children Board guidelines and the procedure to follow in the event of an allegation being made against a member of staff; it confirms the procedure to contact the Local Authority Designated Officer (LADO). The provider has a written complaints policy in place that informs of the procedures for raising any concerns and contacting Ofsted. Complaints summary logs are completed to record any complaints which link to the requirements of the Early Years Foundation Stage (EYFS). Both the safeguarding policy and the complaints procedure are included within the prospectus, which are provided for parents. Criminal Records Bureau (CRB) checks are completed for staff and adults working on the premises and records maintained for this. Recorded personal details for each child are stored in a lockable cabinet and continue to be available for inspection and the certificate of registration is displayed in the entrance area. These aspects of practice provide a more open and informative service to help promote and safeguard children's welfare.

Full risk assessments are completed to identify potential hazards and control measures to reduce risk; additional safety checks are completed each day. These records include the name of the person completing the risk assessment and the date of review or check. This practice helps to provide more consistent levels of safety, such as maintaining the security of the premises and providing a guard to prevent children's access to a portable heater.

A system is in place which encourages parents to share information on their child at their initial stage of placement. This includes information on their child's interests and care needs and on their development in relation to the Early Years Foundation Stage (EYFS). For children starting placement this provides key persons with useful knowledge for their starting points and planning next steps.

Overall, the provider has made satisfactory progress in addressing the points for improvement. The next visit will be a full inspection.

Next steps

Having considered all the evidence the inspector is of the opinion that at this time:

- The setting has made satisfactory improvement. The next visit will be a full inspection.

I hope that you have found the visit helpful in promoting improvement in your setting. If you have any further queries please contact us on the number at the top of this letter.

Yours sincerely

A handwritten signature in black ink that reads "Sheila Brown".

Sheila Brown HMI
National Director, Inspection Delivery