



Holywell Out of School Club

Inspection report for early years provision

Unique Reference Number	EY318306
Inspection date	26 June 2006
Inspector	Mark Evans
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Type of inspection	Childcare
Type of care	Out of School care

ABOUT THIS INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality of childcare and, if applicable, of nursery education. The inspection was carried out under Part XA Children Act 1989 as introduced by the Care Standards Act 2000 and, where nursery education is provided, under Schedule 26 of the School Standards and Framework Act 1998.

This report details the main strengths and any areas for improvement identified during the inspection. The judgements included in the report are made in relation to the outcomes for children set out in the Children Act 2004; the National Standards for under 8s day care and childminding; and, where nursery education is provided, the *Curriculum guidance for the foundation stage*.

The report includes information on any complaints about the childcare provision which Ofsted has received since the last inspection or registration or 1 April 2004 whichever is the later.

The key inspection judgements and what they mean

Outstanding: this aspect of the provision is of exceptionally high quality

Good: this aspect of the provision is strong

Satisfactory: this aspect of the provision is sound

Inadequate: this aspect of the provision is not good enough

For more information about early years inspections, please see the booklet *Are you ready for your inspection?* which is available from Ofsted's website: www.ofsted.gov.uk.

THE QUALITY AND STANDARDS OF THE CARE

On the basis of the evidence collected on this inspection:

The quality and standards of the care are inadequate - notice of action to improve. The registered person does not meet the National Standards for under 8s day care and childminding.

WHAT SORT OF SETTING IS IT?

Holywell Out of School Club was first registered in 2006 and is one of several child care settings run by Loughborough College of Further Education. It operates from a mobile classroom in the grounds of Holywell County Primary School in Loughborough. Children have access to toilet facilities in the main school building.

A maximum of 24 children from four years to under eight years may attend the out of school club at any one time. There are currently 35 children on roll. The setting is open each weekday from 15:15 to 18:00 during school term time only. All children have access to an outdoor play area.

There are three members of staff working at the club, of whom one has a level two and three qualification and another has a level two qualification. Relief staff are available for emergency cover. The setting receives support from a Local Authority Early Years Advisor.

THE EFFECTIVENESS OF THE PROVISION

Helping children to be healthy

The provision is satisfactory.

Children keep healthy because they are cared for in a clean environment, which helps to prevent the spread of infection. They also maintain good health through using appropriate hygiene practices in their daily routines, for example, washing their hands with soap after toileting. Children's well-being is adequately secured with sufficient staff having knowledge of appropriate health practices, for example, first aid and food hygiene and safety. The setting has a system for detailing and monitoring accidents and most records are signed by the parent to acknowledge the entry.

Children develop suitable eating habits through having an adequate range of snacks, such as toast, cheese and fruit. Their health is maintained because the setting has suitable awareness of their dietary needs and provides accordingly for this. Children have various drinks available at snack time and can use a water dispenser whenever they want. This ensures that they are well hydrated and comfortable. Children continue to develop coordination and control of their bodies through physical games and activities. They use various types of outdoor equipment and organise team games, which supports their physical development and coordination. Children enjoy the freedom of outdoor play and benefit from the fresh air and exercise.

Protecting children from harm or neglect and helping them stay safe

The provision is inadequate.

Children have suitable and comfortable accommodation for their care and play. For example, the room has furniture that allows children to relax or be active and is in a good state of décor. Staff keep children safe through monitoring visitors to the setting. However, a risk assessment is not available; a record of visitors is not kept, fire evacuation procedures are not clearly established or practised and the premises are not secure. As a consequence, children may be subject to hazards where risk is not reduced or minimised.

Children learn about safety and take some responsibility for safe practice by discussing and establishing ground rules for the setting and because staff remind them about keeping safe. For example, the manager talked to them about conduct before going outside to play. Children's welfare is partly safeguarded because staff have adequate awareness of child protection issues and procedures for lost or uncollected children. However, the child protection policy does not provide sufficient guidance to protect children as the written procedures do not include guidance for allegations made against a staff member.

Helping children achieve well and enjoy what they do

The provision is satisfactory.

Children are settled and they spend their time involved with activities and games. The setting enquires about activities that appeal to the children and provides play opportunities and resources which are appropriate to their ages and interests. Children use opportunities to express their creativity, for example, through clay modelling, collage and painting. They enjoy

playing outdoor team games together and work cooperatively, showing appropriate social development. Children are confident to explore their environment and they independently select activities to engage with. For example, they may choose to be active with table-tennis, or to sit quietly in the book area to read. They show suitable levels of concentration and involvement. There are opportunities to develop new skills, for example, some of the children were learning to plait with strands of material. Staff involve themselves in some of the children's activities to offer support and interact with them. Children have sound relationships with adults at the setting and this helps their sense of security and well-being.

Helping children make a positive contribution

The provision is satisfactory.

Children are made welcome at the setting and are treated as individuals. For example, the setting provides children with questionnaire forms to ascertain their views about the club and also has details of children's interests and hobbies. They have access to some equipment that develop their awareness of people from the wider community, although the resources for this are not extensive. Staff have awareness of the importance of using activities that show value and link to children's cultural backgrounds. Children with special needs integrate well because staff support individual aspects of care and interaction

Children behave well and respond to adults. They talk with staff about acceptable behaviour and agreed rules for the setting. This helps them to take responsibility for suitable behaviour whilst at the club. Children's confidence is supported by staff who encourage and give praise for their achievements and good behaviour. They work well together when engaging in joint activities and some older children show care and support for younger children, for example, by organising team sports games and also by sitting and reading to them. Children benefit from the positive relationship that staff have with their parents. Staff talk to parents about their children each day and this helps with continuity in care. Parents receive some basic information from the setting, although it is not sufficient in detail and written policies are not readily available. This restricts parents from making informed decisions.

Organisation

The organisation is inadequate.

Children generally benefit from the organisation of space and resources, which allows them to access play equipment and make some choices of what to use. The room is organised to allow for different types of play and to allow them space to relax. Staff deployment provides suitable adult to child ratios and gives children some individual attention. Training opportunities are offered to staff to develop their knowledge. One staff member has a level two and three qualification and another holds a level two qualification. Suitable vetting procedures are in place to check suitability of staff and keep children safe.

There are some aspects of policy and documentation that are not in place and this does not fully support or safeguard children's welfare. For example, there are no available risk assessments; not all accident records are signed by the parent; parents are not provided with sufficient information that includes details of the setting and policy details, and the induction system

does not ensure that new staff are inducted within their first week of employment. Overall, the setting does not meet the needs of the children who attend.

Improvements since the last inspection

Not applicable.

Complaints since the last inspection

There are no complaints to report since registration was granted. The provider is required to keep a record of complaints made by parents, which they can see on request. The complaints record may contain complaints other than those made to Ofsted.

THE QUALITY AND STANDARDS OF THE CARE

On the basis of the evidence collected on this inspection:

The quality and standards of the care are inadequate - notice of action to improve. The registered person does not meet the National Standards for under 8s day care and childminding.

WHAT MUST BE DONE TO SECURE FUTURE IMPROVEMENT?

The quality and standards of the care

To improve the quality and standards of care, the registered person **must** take the following actions:

- make sure that safety is promoted within the setting and that proper precautions are taken to prevent accidents; that a written risk assessment is completed, including security of the premises, and that an action plan with timescales identifies action to be taken to minimise identified risks
- ensure that there is a suitable statement of the procedures to be followed in the event of a fire and that this is practised periodically
- make sure that the child protection procedure complies with those of the Local Safeguarding Children Board and includes procedures to be followed in the event of an allegation being made against a staff member
- ensure that all records, policies and procedures which are required for the efficient and safe management of the provision are maintained.

These actions are set out in a *notice of action to improve* and must be completed by the date specified in the notice.

Any complaints about the inspection or the report should be made following the procedures set out in the leaflet *Complaints about Ofsted Early Years: concerns or complaints about Ofsted's role in regulating and inspecting childcare and early education (HMI ref no 2599)* which is available from Ofsted's website: www.ofsted.gov.uk